

University of Texas at El Paso
BASIC DRAWING I
SYLLABUS-Fall 2024

COURSE INFORMATION	INSTRUCTOR INFORMATION
Course Rubric Number: ARTF 1302 Basic Drawing I, CRN 10570	Instructor: ALIX GAYTAN
Meeting Time: TR 9:00 am-11:50 am	Office Hours: By appointment or Zoom
Meeting Location: FFA A263	Office Location: FAA A348
	Email: argaytan2@utep.edu

INSTRUCTOR INTRODUCTION

Alix Gaytan is a native of El Paso/Juarez area. She received her BFA in Painting with a minor in Printmaking from the University of Texas at El Paso and earned her MFA in Painting from Pennsylvania State University.

COURSE DESCRIPTION

ARTF 1302 DRAWING 1- This introductory class will expose the student to several traditional skills and ideas that have occupied artists throughout history. The class draws from direct observation emphasizing space, volume, linear and free-hand perspective, and other fundamental techniques and concepts. Seeing/drawing skills are developed, and sensitivity toward the aesthetics of form and space, including linear perspective, mark making, value, line, and line quality, is explored. The student must develop disciplined work habits and understand the visual artist's formal language. There will be regular in-progress and group critiques to assess each assigned project. Students will work in black and white dry media on various surfaces to depict different types of subject matter.

COURSE GOALS & OBJECTIVES

- Become familiar with the uses and qualities of various drawing media.
- Learned foundational drawing skills and techniques such as realistic rendering, shading, line quality, perspective, drawing from life, and more.
- Demonstrate their understanding of course content through various exercises and assignments, culminating in a final portfolio review.
- Develop the skills to confidently and capably discuss drawing in personal reflections and a group critique setting.

COURSE OUTCOMES

Students who successfully complete this course:

- Will be competent in using line and value to render forms based on observation of the visual world
- Will have experience and competency in handling various drawing media.
- Will be familiar with drawing terminology

- Will have the skills to use value to build form and be able to develop pictorial space
- Will have a greater understanding of the contemporary art world
- Will have greater confidence in their ability to plan and commit to an idea
- Will have the ability to critically assess their own and other's work

GRADING CRITERIA

Your grade in this course will be determined by your performance on the following:

Participation/Attendance	20%
1st Portfolio Review/Critique	35%
2nd Portfolio Review/Critique	35%
Digital Portfolio	10%
TOTAL	100%

UNIVERSITY POLICY STATEMENTS

Incompletes, Withdrawals, Pass/Fail

Incompletes, Withdrawals, Pass/Fail: Incompletes or "I" grades will be considered for students completing satisfactory or better work and having serious legitimate situations beyond their control requiring additional time to complete the course requirements. All "I" grades are at the instructor's discretion and the Department chair's approval. Students are responsible for withdrawing from this course if that procedure is elected. Withdrawals must be completed on or before the final date to drop a course with a W. Students missing this deadline will be issued a grade for their performance in the course.

Plagiarism/Academic Dishonesty

Cheating/Plagiarism: Cheating is unethical and unacceptable. Plagiarism is using information or original wording in a paper without crediting the source of that information or wording; it is also unacceptable. Do not submit work, images, writing, or prints that are not your creative output, including the use of AI. If an image appears on Google or in another image source and you copy that image, it is plagiarism. You may not submit work for this class that you did for another class. If you are found to be cheating or plagiarizing, you will be subject to disciplinary action, per UTEP catalog policy. Refer to <https://www.utep.edu/student-affairs/standards/>

Accommodation Policy

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services, and activities with documented disabilities to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections

503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

Reasonable accommodation will be made unless it is determined that doing so would cause undue hardship for the University. Students requesting accommodation based on a disability must register with the UTEP Center for Accommodations and Support Services (CASS). Contact the Center for Accommodations and Support Services at 915- 747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal (<https://www.utep.edu/student-affairs/cass/>).

Student Pregnancy and Parenting Nondiscrimination Policy

Under Title IX of the Education Amendments of 1972, you are entitled to reasonable accommodation for as long as your doctor deems medically necessary. It will be important to review each student's situation individually, as a reasonable accommodation will be highly dependent on the requirements of individual courses. Examples of possible reasonable accommodations (when deemed medically necessary) are:

- Excused absences due to pregnancy or related condition
- Reviewing lectures online if available
- Opportunity to make up field/lab work
- Rescheduling of tests or exams
- A larger desk or other adaptive furniture
- Breaks during class, as needed
- Submitting work after a deadline missed due to pregnancy or childbirth
- Providing alternatives to make up missed work
- Assignment of an Incomplete grade (if eligible)
- Allowing "Withdrawal" with a refund (if eligible)

If you have questions related to student pregnancy or pregnancy-related accommodations, please contact the Center for Accommodations and Support Services at cass@utep.edu or at 915-747-5148.

You may also contact the Title IX Program at titleix@utep.edu or at 915-747-8358 if you believe you have been discriminated against due to being pregnant or a pregnancy-related condition. For more information visit <https://www.utep.edu/titleix/pregnancy-and-parenting.html>

COVID Guidelines

The COVIDaction@utep.edu is still active and is an available resource for those who don't know what to do in COVID-19-related incidents. In addition, even though self-reporting is not required, we recommend that individuals report and receive guidance based on the CDC guidelines. I have attached a link with the most up-to-date UTEP policy regarding COVID. If you have any other questions, please let us know. Thank you.

<https://www.utep.edu/ehs/covid/>

INSTRUCTOR'S POLICIES

Attendance/Participation

Students must log into Blackboard daily and attend face-to-face meetings according to the schedule provided at the beginning of the course. If an emergency occurs and you must be absent, you must show proof/or documentation of the event for your absence to be excused. Absences may be excused with proper notification for documented serious illness, documented COVID issues, documented child-care

emergencies, documented death in the immediate family, or documented university-sanctioned events. Scheduled appointments, transportation problems, and job demands are not excused absences. Unexcused absences and late arrivals to class will be counted against your overall grade.

Course Communication

Please check at the top of the syllabus for days and times. I will not be available on weekends. If you send me a message on the weekend, do not expect a response until Monday morning. I suggest maintaining all communication through Blackboard, so please try to make this your first option for communicating with me. Announcements will be made weekly via Blackboard for reminders or possible events occurring during the upcoming week. **Check Blackboard daily.**

Community Atmosphere

Studio courses involve constructive dialogue between classmates and the instructor. We can learn much from one another through open communication and collaboration during class. Communication is so important in this class. If you ever need anything in class, do not hesitate to communicate. Listening to your peers, asking questions, joining discussions, and actively engaging in class activities benefit everyone's learning experience and will positively affect your grade. Lastly, each student will clean their working area at the end of each class.

Constant focus on your projects during class is expected. This is part of your participation grade. Any student creating distractions for other students or constantly moving in or outside the studio for no reason will be marked as late.

Breaks: For in-person classes, we will have a 10 min-break about halfway through class.

Electronics Policy

Electronics will be used at the instructor's discretion. However, there will be ZERO tolerance for constant texting, or any electronic distractions not related to the course content. If you need to take a call, you can simply step outside of the classroom.

Projects, Critiques, Portfolio, Final Project, and Final Critique

- Projects are the main core of this course. Constant practice is key to continuing to improve your drawing skills. There are expectations to work outside class time to finish the projects, so keep this in mind.
- Critiques and portfolio reviews are essential to this course so that they will have no make-up option. These are equivalent to exams. Guidelines will be explained later in the semester.
- A digital portfolio will be submitted via Blackboard.

Make-up Work/Late Assignments

- **Make-up work or late assignments will be accepted at the instructor's discretion.**
- **ALL ASSIGNMENTS MUST BE COMPLETED and DISPLAYED DURING CRITIQUE DAY TO RECEIVE FULL CREDIT.**
- **NO EXCEPTIONS WILL BE GIVEN FOR ANY GROUP CRITIQUE.**

REQUIRED MATERIALS

There is no textbook required for this course. Reading materials will be supplied in Blackboard. However, there are drawing materials each student will have to purchase for this course. The size and quantity of these materials are required. Please use the recommended brands in the materials list. If you already have drawing materials that are similar to these, cannot find something, or if you have any questions at all, please let me know. Also, I recommend buying locally since shipping could take some time. **Note: You will likely need to restock some materials as the semester progresses.**

- 18"x24" 80+lb White Drawing Paper Pad for dry media (24+ sheets) 80lb is the paperweight. The heavier the weight, the better.
- ***Graphite drawing pencils. The school will provide it for you.
- ***Charcoal Pencil Kit. The school will provide it for you.
- ***3+ sticks Black compressed charcoal sticks (medium hardness). The school will provide it for you.
- 6+ pieces of vine charcoal. Very fragile - choose pieces as thick as a pencil.
- Blending Stumps Tools or Variety of Cotton Swaps. Any brand will do.
- Micron Pens with pen tips: 01, 05, 08, brush tip, or any variety pack. Black ink only. Brands: Staedtler, Faber-Castell, Sakura, Copic
- White vinyl artist's eraser.
- ***Kneaded rubber eraser. The school will provide it for you.
- Fine Point Eraser or pencil eraser (or similar)
- White artist's tape (1 in. wide). This is not masking tape. White artist's tape only.
- Workable Fixative. Recommended: Grumbacher or Krylon Workable Fixatif (toxic, flammable, can't be used indoors)
- ***Pencil sharpener. The school will provide it for you.
- Ruler 18"
- Container for smaller materials or toolbox
- Portfolio, 24" X 36" (Preferable Hard-Case)
- Sketch Book (OPTIONAL)

THE FOLLOWING MATERIALS ARE REQUIRED. IT IS YOUR RESPONSIBILITY TO HAVE THEM READY BY SEP. 2. PLEASE, BE RESPONSIBLE, OR POINTS WILL BE DEDUCTED FROM YOUR PARTICIPATION GRADE. The school will provide some materials. They are highlighted in yellow and marked with an * in the materials list.

Retailers:

- (local)Art Center, Michaels, Hobby Lobby
- Dick Blick (Best option for inventory and prices)
- Jerry's Artarama (Sometimes they have limited inventory on specific brands, but their prices tend to be as good as Dick Blick.)

CALENDAR

*Syllabus and dates are subject to change. You will be informed if any changes occur.

WEEK	PROJECTS, CRITIQUES, ASSIGNMENTS
Week 1 Aug 26-Aug 30	<ul style="list-style-type: none"> • Tues: Syllabus • Thur: P# 1 Line-Contour, Line Quadrants
Week 2 Sep 2-Sep 6	<ul style="list-style-type: none"> • Tues: P# 2 Building Value-Table • Thur: P#3 Building Value-Pencil (shading)
Week 3 Sep 9-Sep 13	<ul style="list-style-type: none"> • Tues: workday • Thur: workday
Week 4 Sep16-Sep 20	<ul style="list-style-type: none"> • Tues: P#4 Building Value-Pen (hatching, cross-hatching) • Thur: workday
Week 5 Sep 23-Sep 27	<ul style="list-style-type: none"> • Tues: workday • Thur: P#5 Building Value: Charcoal
Week 6 Sep 30-Oct 4	<ul style="list-style-type: none"> • Tues: workday • Thur: workday
Week 7 Oct 7-Oct 11	<ul style="list-style-type: none"> • Tues: 1ST Review/Critique (1st Group) • Thur: 1ST Review/Critique (2nd Group)
Week 8 Oct 14-Oct 18	<ul style="list-style-type: none"> • Tues: P#6 Textures Grid • Thur: workday
Week 9 Oct 21-Oct 25	<ul style="list-style-type: none"> • Tues: workday • Thur: P#7 TBA (Biodiversity Lab or Outside Sketches)
Week 10 Oct 28-Nov 1	<ul style="list-style-type: none"> • Tues: workday • Thur: workday
Week 11 Nov 4-Nov 8	<ul style="list-style-type: none"> • Tues: P#8 Self-Portrait • Thur: workday
Week 12 Nov 11-Nov 15	<ul style="list-style-type: none"> • Thur: workday • Tues: P# 9: Collage Translation
Week 13 Nov 18-Nov 22	<ul style="list-style-type: none"> • Thur: workday • Tues: workday
Week 14 Nov 25-Nov 29	<ul style="list-style-type: none"> • Tues: workday • THANKSGIVING- Nov 28-29
Week 15 Dec 2-Dec 6	<ul style="list-style-type: none"> • Tues: 2nd Review/Critique (1st Group) • Thur: 2nd Review/Critique (2nd Group)
FINALS WEEK Dec 9-Dec 13	<ul style="list-style-type: none"> • TUE DEC. 10: One-on-one Meetings, Pick Up Portfolios

IMPORTANT DATES

Apr 1st- Fall Registration Begins

Aug 15th-Last day to clear students on Suspension/Probation as well as those with insufficient prerequisites

Aug 16th-Drops for Students with Unsatisfactory Academic Standing, Insufficient Prerequisites, and Prior Grades of C in the Course

Aug 19th-Financial Aid is Disbursed

Aug 26th- Fall classes begin

Aug 26th-30th- Late registration period (fees are incurred)

Sept 2nd-Labor Day holiday - University Closed

Sept 11th-Fall Census Day. Note: This is the last day to register for classes. Payments are due by 5:00 pm.

Sept 23rd- 20th Class Day. Note: Students who were given a payment deadline extension will be dropped at 5:00 pm if payment arrangements have not been made.

Oct 4th- Graduation application deadline for degree conferral

Oct 23rd-Freshman Midterm grades are due

Nov 1st- Fall Drop/Withdrawal deadline. Note: Student-initiated drops are permitted after this date, but the student is not guaranteed a grade of W. The faculty member of record will issue a grade of either W or F.

Nov 15th-Deadline to submit candidates' names for the commencement program

Nov 28-29th-Thanksgiving Holiday - University Closed

Dec 5th-Fall last day of classes

Dec 6th-Dead Day

Dec 9-13th-Fall Final Exams

Dec 14-15th-Fall Commencement

Dec 18th-Grades are due

Dec 19th-Grades are posted to student records; students are notified of grades and academic standing