I. Course Number and Instructor Information

<table>
<thead>
<tr>
<th>Instructor’s Name</th>
<th>Andrew Pardo, Ph.D.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Number</td>
<td>CCSB 2.0708 (or lab 2.0502)</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:apardo@utep.edu">apardo@utep.edu</a></td>
</tr>
<tr>
<td>Office Hours</td>
<td>MF 12:00 pm – 1:00 pm or by appointment</td>
</tr>
</tbody>
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II. Textbook

A. Textbook:
   “General, Organic, and Biological Chemistry: Structures of Life” by Karen C. Timberlake, 4th ed. or 5th, (Book and access code are available at the bookstore. The e-book and access code can be purchased online at www.masteringchemistry.com. The access code can be purchased alone if you acquired a used book or renting a book)

III. Course Requirements

A. Grading Scale

<table>
<thead>
<tr>
<th>Average Grade</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-59%</td>
<td>F</td>
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</table>

B. Grade Breakdown:

1) Best 3 (1Hr.) Exam 60%
2) Cumulative Final Exam 20%
3) Homework (200 pts = 100) 5%
4) Lab 15%

C. Make-up Exams
Since the lowest exam grade will be dropped, under no circumstances will make-up exams be given (no exceptions!).

D. No extra credit!

IV. Instructor’s Policies

A. Cheating
Cheating consists of submitting someone else's work under your name, obtaining information from someone other than the instructor during an exam. For UTEP’s Policy on academic dishonesty, refer to: http://sa.utep.edu/osccr/academic-integrity/

B. Attendance
It is the student's responsibility to attend class and it is also the student's responsibility to withdraw from the course for whatever reason. The instructor assumes no responsibility for student withdrawal from the course or for the completion of student's course work. The last day to withdraw from the class with a “W” is March 29, 2018.

C. Cellular phones and/or beepers should be turned off during the class period. Students that fail to comply with this policy will be asked to leave the classroom.
D. Homework
Assignments are given through www.masteringchemistry.com. The access codes are provided when you purchase the book or they can be purchased online through the website. The course ID is MCPARDO43097. Homework will be assigned on a weekly basis and due on Dead Day (May 4, 2018 at 11:59 pm).

E. Exam and Final Exam
A green scantron is required for every exam including the final exam. UTEP student ID must be provided to the instructor or TA before you hand in your exam. You will have 50-minute to complete each exam. You are allowed 3 hours for the final exam. ABSOLUTELY NO CELL PHONES, CAPS, HATS, and CHEAT SHEETS during the exams!! You are NOT allowed to use the calculator on your cell phone during the exams. A simple scientific calculator or any other basic calculator will be allowed.

V. Calendar for General Chemistry I (~ 2 – 3 sections covered per day)
Spring 2018

CHAPTER 1: Chemistry and Measurements
CHAPTER 2: Energy and Matter
CHAPTER 3: Atoms and Elements

First Exam: February 9

CHAPTER 5: Compounds and Their Bonds
CHAPTER 6: Chemical Reactions and Quantities
CHAPTER 7: Gases

Second Exam: March 9

CHAPTER 8: Solutions
CHAPTER 9: Reactions and Chemical Equilibrium

Third Exam: April 13

CHAPTER 10: Acids and Bases
CHAPTER 4: Nuclear Chemistry

Fourth Exam: May 2

This calendar is subject to slight variation (check blackboard for updates and changes).

FINAL EXAM: Cumulative Exam (CH 1 – CH 10)
Friday, May 11, 2018 at 10:00 am – 12:45 am
In the same Lecture Room.

Other Important Dates to Remember:

January 16 Classes Begin
March 12-16 Spring Break (No Classes)
March 29 Course Drop Deadline (last day to drop with a “W”)
March 30 Cesar Chavez Day (No classes)
May 4th (be with you) Dead Day

VI. Disability Statement
If a student has or suspects he/she has a disability and needs an accommodation he/she should contact the Center for Accommodations and Support Services (CASS) at 915-747-5148 or at cass@utep.edu or go to Room 106 Union Building East. The student is responsible for presenting to the instructor any accommodation letters and instructions. Website: http://sa.utep.edu/cass/
Get Started with Pearson’s MasteringChemistry

First, make sure you have these 3 things...

Email: You’ll get some important emails from your instructor at this address.

Course ID: A Course ID looks something like MCprofessor12345. Ask your instructor for your Course ID!

Access code or credit card: The required access code comes either with your book or by itself at your bookstore. Alternatively, you can buy instant access with a credit card or PayPal account during registration.

Next, get registered!

1. Go to www.masteringchemistry.com. Under the large Register Now section on the right side of the page, click the Student button.

2. Read the onscreen instructions and select your location. Next, check off whether or not you have an Access Code. Click Next.

3. If you don’t have an access code, select your textbook (correct title, author, and edition) and whether you want an eText.

4. You’ll then be asked to Accept the License Agreement before moving on. After this, either Create a new Pearson username/password, or, if you’ve already registered for another Pearson product (i.e. MyMathLab), enter that username/password. If you have an Access Code, enter it on the bottom of the page.

5. On the next page, fill out the appropriate information fields then click Next. If you entered an Access Code, you will be brought to a page from which you can access your product. If not, enter your payment information so that you can Purchase Access, after which you’ll be granted access.

6. You are now registered! Now, it’s time to enroll in your course. Click Log In Now. Once signed in you can: enter your Course ID (MCPARDO43097) and your Student ID (if prompted to do so). If you don’t have a course ID, you can join a course and launch the eText or study area. That’s it!

Need help?

Visit www.masteringchemistry.com for:
- Helpful videos
- Frequently Asked Questions
- Set Up Your Computer

Or visit our 24/7 Technical Support site at http://247pearsoned.custhelp.com