

GEOL 1103: Intro to Physical Geology Lab Syllabus

Instructor/Lab Coordinator: Dr. Annette Veilleux, amveilleux@utep.edu, Geology Rm 101-C

Teaching Assistant: To be Assigned

ATTENDANCE: Quizzes will be given, so you must attend each lab! Failure to attend 3 labs will result in potentially being dropped from the class or a failing grade. Every effort will be made to align the lab course material with the associated lecture course, however at times will be covered out of sync with the lecture course.

Grading: Grades will be based on the following criteria and will be assigned using the scale:

In-class assignments	50%	Active learning grade	10%
Quizzes	20%	Final exam	10%
Project	10%		

Grading Scale: A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=<60%

HOMEWORK POLICY

Homework assignments, if given, are at the discretion of the teaching assistant and will be assigned in class or posted on the class Blackboard page. Homework must be turned in at the beginning of class on the due date. No late homework will be accepted. No homework may be submitted through email unless prior arrangements have been made (with an excused absence). In class lab assignments are due in class after the lab session has completed.

CELL PHONE USE: Turn off your phone ringer while in class.

STUDENT CONDUCT AND PLAGIARISM

University guidelines for acceptable student conduct are very specific and will be strictly followed. Blind copying of intellectual material (text) from resources such as books, journals, and the internet is plagiarism and is illegal. Instead, you should write things in your own words with a proper reference to the source. If any exercises or labs require you to look up an answer in something else than the class textbook, we will expect you to reference the source and write it in your own words. Plagiarized work will receive a "0" for the whole assignment and cannot be redone or made up.

DROP POLICY

The course drop deadline is November 2, 2018. Non-attendance will not result in being dropped, but you will get zeros for the remaining work and likely fail the class. It is your responsibility to initiate withdrawal from the class.

STUDENTS WITH DISABILITIES

If you think you may have a disability or if you are experiencing learning difficulties, please contact the Center for Accommodation and Support Services (CASS) at:

<http://sa.utep.edu/cass/>

MILITARY STATEMENT

If you are a military student with the potential of being called to military service and/or training during the course of the semester, you are

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encouraged to let me know well in advance.

POLICY ON MAKEUP EXAMINATIONS

NO makeup exams will be given for reasons

other than illness (doctor's note required), absence with the instructor's prior approval, or when a student is on official University business (documentation required). There are no make ups for quizzes or in class activities. If you arrive late and miss something, it is your responsibility to get the information or assignment on your own.

CONTACT INFORMATION

When emailing the instructor or TA you must include the section you are enrolled in as well as the time/date of your class along with your name.

INSTRUCTOR EMAIL: amveilleux@utep.edu

OFFICE HOURS BY APPOINTMENT ONLY: (915) 747- 5501

The teaching assistant is responsible for the class instruction, for questions contact:

TEACHING ASSISTANT EMAIL:

TEACHING ASSISTANT OFFICE HOURS:

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