**Course Information**

SLP 5101- Clinical Practicum 1  
Location: UTEP Speech and Language Hearing Clinic, Campbell Building, Room 107M  
Class Times: T/R 8am-6pm and as needed

### I. Instructor/s Information

<table>
<thead>
<tr>
<th><strong>Clinic Director</strong></th>
<th><strong>Clinical Supervisors</strong></th>
<th><strong>Teaching Assistants</strong></th>
</tr>
</thead>
</table>
| Benigno Valles, Ph.D., CCC-SLP  
Room 402, 915-747-7209  
bvalles@utep.edu  
Office Hours: By appointment | Kelly Lambeth, M.S., CCC-SLP  
Room 403, (915) 747-8220  
kmlambeth@utep.edu  
Office Hours: By appointment | First Year TA  
Kristen Apodaca  
Kaapodaca2@miners.utep.edu  
Office Hours: By appointment |
|                       | Amelia Rau, Ph.D., CCC-SLP  
Room 404, (915) 747-8724  
amrau@utep.edu  
Office Hours: By appointment |                       | Second Year TA  
Derek Emmitt  
ddemmett@miners.utep.edu  
Office Hours: By appointment |
|                       | Deena G. Peterson, M.S. CCC-SLP  
Room 406, 915-747-8307  
deenag@utep.edu  
Office Hours: By appointment |                       | |

CLINICAL SUPERVISOR ASSIGNMENTS: Your Assigned Supervisor is based on the needs of the program. Please note that the instructor of record may not be the same as your clinical supervisor. Your final grade will be determined by your clinic supervisor.
II. Course Description
This course is a first semester, supervised clinical practicum, in which graduate students provide services for individuals communication impairments in the UTEP Speech, Language, and Hearing Clinic. University practicum during some semesters includes participation in off-campus sites. This course will prepare students with skills related to clinical procedures and management in speech language pathology. This includes the preparation of treatment plans, diagnostic reports and other written documentation of client performance and progress. The treatment sequence, ethical decision making, universal precautions for inflection prevention, and the team approach to treatment will also be discussed.

III. Course Objectives
In completion of this course, students will meet all course objective and demonstrate clinical knowledge and skills in the following areas in accordance with the American Speech-Language Hearing Association (ASHA) 2020 Standards and Implementation Procedures for the Certificate of Clinical Competence in Speech-Language Pathology, the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA), the UTEP Speech Language Pathology Knowledge and Clinical Competencies, and the UTEP EDGE Experiences.

ASHA Standards
Standard IV (B, C, D, E, F, G, H) —Knowledge Outcomes
Standard V (A, B, C, D, E, F)—Skills Outcomes
ASHA 2020 Standards and Implementation Procedures

CAA Standards
Standard 3.0B Academic and Clinical Education (3.1-10)

UTEP Speech-Language Pathology Knowledge and Clinical Skills Competencies
Please see the Bb course for a detailed document.
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<table>
<thead>
<tr>
<th>Core Clinical Competencies</th>
<th>Knowledge Based Competencies</th>
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</thead>
<tbody>
<tr>
<td>Planning</td>
<td>Speech Sound Disorders</td>
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<tr>
<td>Implementation</td>
<td>Voice</td>
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<td>Record Keeping</td>
<td>Fluency</td>
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<tr>
<td>Professional Writing</td>
<td>Neurogenic</td>
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<tr>
<td>Oral</td>
<td>Dysphagia</td>
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<tr>
<td>Diagnostic Audiological</td>
<td>Aural Habilitation/Rehabilitation</td>
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<tr>
<td>Diversity, Equity, and Inclusion</td>
<td>AAC</td>
</tr>
</tbody>
</table>

**UTEP EDGE**

*Community Engagement*

**IV. Requirements**

*CHS Academic Advising approval and prerequisite courses outlined in the course catalog required.*

**Texts/Technology**

1. Required Textbooks/Software/Other:
   - UTEP SLP Student Handbook
   - Access and paid membership to EXXAT
   - Access to VAULT
   - Blue scrubs for all clinical activities

2. Required Readings:
   - ARTICLES ASSIGNED ON BB OR IN CLASS.

3. Recommended Textbooks (not required but excellent resources):
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4. Access to a reliable laptop and/or tablet with:
   - Internet access
   - Word processing software
   - Microsoft OneDrive (UTEP account only, not personal)
   - Adobe Reader (latest version) or PDF reader
   - Zoom and/or Microsoft Teams access (depends on the needs of the class)
   - Active UTEP email address and access to Blackboard
   - Please visit [https://www.utep.edu/technologysupport/TSCenter/tsc_eqcheckout.html](https://www.utep.edu/technologysupport/TSCenter/tsc_eqcheckout.html) for information regarding equipment checkout

V. Class Format

**Face to face**
- Clinical Staffings- in-class participatory activities (individual and group discussions, written activities, and oral presentations)
- Supervisor Meetings- to be arranged with your clinical supervisor. Severe and inflexible restrictions in your schedule will be interpreted as lack of commitment to the program.

**Blackboard/Online**
- Readings, videos, quizzes, exams, etc.
- Discussions, reflections, etc.
VI. Student Responsibilities

You are expected to participate in all in-class and online activities. Please visit UTEP’s Policies and Regulation page at http://catalog.utep.edu/policies-regulations/ for details regarding the following:

Class Attendance

1. The syllabus provides general description of assignments and lecture topics. Specific details and due dates will be provided in class.

2. Regular attendance and participation are essential for your success in the course. “When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor can drop the student from the class with a grade of W before the course drop deadline and with a grade of F after the course drop deadline.” http://catalog.utep.edu/undergrad/academic-regulations/curriculum-and-classroom-policies/

3. Please be on time. Tardiness may result in missed information or clinical sessions. Students are considered tardy if you are not in the classroom or clinic room at the assigned time (must be at least 15-20 minutes early for clinic sessions).

4. For university policies on attendance, excused absences for university-recognized activities, religious holy days, military leave, and absence from examinations please visit UTEP's Policies and Regulation page linked above.

5. If you cannot attend class, please notify us at least 12 hours, prior to class time, via email, phone message, or in person.

6. It is your responsibility to obtain missed information from a classmate. The instructor will not provide lecture notes, presentation material, etc.

7. Participation and availability is expected until the semester ends, not when the therapy block ends.

Due Dates

1. Clinical Documentation paperwork:
   a. SOAPs-due within 24 hours of your session start time. Must be uploaded to OneDrive.
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b. Revisions-due within **24 hours** following supervisor review.
c. DX reports- due within **48 hours**.
d. DX and TX plans- TBD by clinical supervisor.

2. Clinical Hour Logs: Clinical hours must be logged into **EXXAT daily**.
   a. Failure to comply will result in not obtaining hours for that session.

3. All other assignments are due as directed in class and/or on Blackboard.

4. Make-up exams/quizzes, late assignments, clinical paperwork, and/or projects **will not be accepted**. Prior approval to complete an exam, submit assignments and/or project at an alternate time may be permitted with supervisor approval. This is at the discretion of the instructor. Significant emergencies may also be taken into consideration (documentation may be requested). Communication is key! Please meet with your clinical supervisor ASAP to discuss options.

Classroom and Technology Policies

**Classroom**

1. Professional and respectful behavior is expected. Any distracting, disruptive, and disrespectful behavior during class will NOT be tolerated. You will be asked to leave the classroom, clinic and/or virtual platform.
2. Timeliness and remaining in class and clinic until dismissal is expected.

**Technology**

1. You **may** use your laptop, tablet, and pen/paper to take notes or for classroom activities and assignments.
2. You **may not** however, audio, video record, or take pictures unless you have specific accommodations from The Center for Accommodations and Support Services (CASS). Please refer to the “Other Policies and Information” section of this syllabus.
3. Please keep all electronic devices silent during class.
4. Please refrain from using electronic devices during class to check and send messages, use social media, make phone calls, and/or other non-classroom related tasks. **The instructor reserves the right to institute a NO TECHNOLOGY policy if it becomes necessary.**
Netiquette

When communicating electronically, many of the feelings or impressions that are transmitted via body language in face-to-face communications, are lost. Consequently, interpreting emotions and innuendos is much more difficult. Excitement using all caps, for example, may be misinterpreted as anger, insulting, or shouting. It is important that we all keep this in mind as we communicate. It is important that we are conscious of how we communicate while working at a distance. The following are Netiquette guidelines:

1. Respect and courtesy must be provided to fellow classmates and the instructor at all times, in all contexts. Harassment or inappropriate postings will not be tolerated.

2. Be professional and careful in what you say about others. When reacting to someone else’s message, address and focus on the ideas, not the person who posted them.

3. Be careful when using sarcasm and humor. Without face-to-face communications your joke may be viewed as criticism.

VII. Course Content – Calendar and Grading

Class Outline/Calendar

Course

1. You are required to check emails daily. It is your responsibility to check Blackboard for detailed instruction regarding weekly readings, assignments, discussions, and projects.

2. The course syllabus and outline of assignments is subject to change or modification at discretion of the instructors. This includes pop quizzes and in class assignments not included in the assignment outline.

3. Your assigned clinical supervisor may assign additional assignments/projects.
<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Logistics</th>
<th>Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8.22.22-8.26.22</td>
<td>8.23.22: First Group Clinic Staffing</td>
<td>This Week:</td>
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<tr>
<td></td>
<td></td>
<td>• Room TBD</td>
<td>• Review Syllabus and Calendar</td>
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<td>• Review Student Handbook</td>
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<td>• Clinical Assignments</td>
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<td>• Call Clients- introductions and confirmation of</td>
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<td>schedule</td>
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<td>• Review client files</td>
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<td>• DX and TX plans</td>
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<td>• Standard Precautions</td>
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<td>• EBP</td>
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<tr>
<td>2</td>
<td>8.29.22-9.2.22</td>
<td>Work on DX and TX Plans- Continued</td>
<td>This week:</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Review Client Files</td>
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<td></td>
<td>• Meet with clinical supervisor as needed</td>
</tr>
<tr>
<td>3</td>
<td>9.5.22-9.9.22</td>
<td>Week 1 of Clinic! Group Clinic Staffing</td>
<td>This Week:</td>
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<tr>
<td></td>
<td></td>
<td>• 9.5.22- Room TBD</td>
<td>• Staffing Topic- SOAP notes</td>
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<td>• Turn in SOAP notes</td>
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<td>• Debrief with supervisor as needed.</td>
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<td>4</td>
<td>9.12.22-9.16.22</td>
<td>Week 2 of Clinic Group Clinic Staffing</td>
<td>This Week:</td>
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<tr>
<td></td>
<td></td>
<td>• 9.12.22- Room TBD</td>
<td>• Staffing Topic- SOAP notes continued</td>
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<td>• Turn in SOAP notes</td>
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<td>• Debrief with supervisor as needed.</td>
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<td>5</td>
<td>9.19.22-9.23.22</td>
<td>Week 3 of Clinic Group Clinic Staffing</td>
<td>This Week:</td>
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<td></td>
<td>• 9.19.22- Room TBD</td>
<td>• Staffing Topic- TBD</td>
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<tr>
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<td></td>
<td></td>
<td>• Turn in SOAP notes</td>
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<td>• Debrief with supervisor as needed.</td>
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<tr>
<td>Week</td>
<td>Dates</td>
<td>Event Details</td>
<td>This Week:</td>
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<td>----------------------------------------------------</td>
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<tr>
<td>6</td>
<td>9.26.22-9.30.22</td>
<td><strong>Week 4 of Clinic</strong>&lt;br&gt;<strong>Group Clinic Staffing</strong>&lt;br&gt;9.26.22- Room TBD</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
</tr>
<tr>
<td>7</td>
<td>10.3.22-10.7.22</td>
<td><strong>Week 5 of Clinic</strong>&lt;br&gt;<strong>Group Clinic Staffing</strong>&lt;br&gt;10.3.22- Room TBD</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
</tr>
<tr>
<td>8</td>
<td>10.10.22-10.14.22</td>
<td><strong>Week 6 of Clinic</strong>&lt;br&gt;<strong>Group Clinic Staffing</strong>&lt;br&gt;10.10.22</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
</tr>
<tr>
<td>9</td>
<td>10.17.22-10.21.22</td>
<td><strong>Week 7 of Clinic</strong>&lt;br&gt;<strong>Group Clinic Staffing</strong>&lt;br&gt;10.17.22</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
</tr>
<tr>
<td>10</td>
<td>10.24.22-10.28.22</td>
<td><strong>Week 8 of Clinic</strong>&lt;br&gt;<strong>Clinic Staffing w/Supervisor</strong>&lt;br&gt;Time and Room TBD</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
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<tr>
<td>11</td>
<td>10.31.22-11.4.22</td>
<td><strong>Week 9 of Clinic</strong>&lt;br&gt;<strong>Clinic Staffing w/Supervisor</strong>&lt;br&gt;Time and Room TBD</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
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<tr>
<td>12</td>
<td>11.7.22-11.11.22</td>
<td><strong>Week 10 of Clinic</strong>&lt;br&gt;<strong>Clinic Staffing w/Supervisor</strong>&lt;br&gt;Time and Room TBD</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
</tr>
<tr>
<td>13</td>
<td>11.14.22-11.18.22</td>
<td><strong>Week 11 of Clinic</strong>&lt;br&gt;<strong>Clinic Staffing w/Supervisor</strong>&lt;br&gt;Time and Room TBD</td>
<td>• Staffing Topic- TBD&lt;br&gt;• Turn in SOAP notes&lt;br&gt;• Debrief with supervisor as needed.</td>
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<tr>
<th></th>
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<th><strong>This week:</strong></th>
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</table>
| 14 | 11.21.22-11.25.22 | Clinic Wrap-Up | - All documentation must be turned in by 11.25.22  
- Clinical logs should be updated  
- Competencies due 11.25.22 |
| 15 | 11.28.22-12.2.22 | Final Presentation and Competencies Week | TBD |
| 16 | 12.5.22-12.9.22 | TBD | TBD |

### Grading

**Practicum Grading**

1. Overall grading for graduate practicum courses will be A-F and based on assessment of students’ completion of assignments (30% weighted) and clinical performance (70% weighted total grade) according the Clinical and Knowledge Competencies.

2. **Clinical assignments (30%)** will vary semester by semester according to individual or group needs. This may include formative and summative assessments via quizzes, presentations, readings, class discussion, participation, professional and ethical behavior, peer support assignments. Grades will be calculated as follows. No points or percentages will be “rounded up” and a letter grade will be assigned according to the exact number of points obtained.

<table>
<thead>
<tr>
<th>Clinical Assignments (30% of final grade)</th>
<th>Point Value (100 pts total)</th>
<th>Additional Description</th>
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<tbody>
<tr>
<td>Peer Support</td>
<td>10%</td>
<td>Written feedback submission=1x/week. Please keep a file of your submissions.</td>
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<tr>
<td>As a supportive mechanism, students will be assigned a peer to not only observe all of one another’s assigned</td>
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UTEP  
CHS, Dept. of Rehab. Sciences  
SLP 5101 13
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<thead>
<tr>
<th>Fall 2022</th>
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<tbody>
<tr>
<td>sessions and debriefings, but also to provide written, weekly feedback that offers creative ideas and technical insights for skill development across relevant clinical competencies.</td>
<td></td>
<td>Must be presented to your supervisor when requested.</td>
</tr>
</tbody>
</table>
| Attendance  
≈15-20 Sessions  
≈15-20 Peer Sessions  
≈10 Debriefings  
≈10 Staffings | 6% | % deduction per any missed staffing, debriefing, clinical session, and/or peer session. |
| Documentation Timelines | 6% | % deduction per late submission. |
| Final Case Presentation | 6% | A rubric will be used for grading content, delivery, and presentation. |
| Other (Individualized learning activities, e.g. readings, simulations, low stake quizzes, reflections, etc., as assigned by supervisor) | 2% | TBD by supervisor |
3. **Clinical performance (70%)** will be rated PASS/FAIL according to individually based experiences (i.e. number of hours earned, client variables, and parameters) as per the following scale:

   a. **PASS Criteria for Clinical Performance** = No more than 1 Core Competency below expectation or 2 below in any Core Competency or Knowledge Based Competency.

   b. **FAIL** = 2 or more Core Competency skills below expectation or 3 below expected levels in any Core Competency or Knowledge Based Competency.

<table>
<thead>
<tr>
<th>Clinical Performance (70% of final grade with PASS)</th>
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<tbody>
<tr>
<td>Clinical Hours</td>
<td>0-10</td>
<td>11-30</td>
<td>31-50</td>
<td>51-70</td>
<td>71-90</td>
<td>91-100+</td>
<td>100+</td>
</tr>
<tr>
<td>Supervisory Input</td>
<td>1-2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8-9</td>
</tr>
<tr>
<td>Performance Level</td>
<td>1-2</td>
<td>2+</td>
<td>2+</td>
<td>2+</td>
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</table>

Final Grading:
A=90-100%
B=80-89%
C=70-79%
D=60-69%
F=50-59%
VIII. Action Plan

UTEP Faculty Supervisors will use ongoing feedback to monitor for and implement an Action Plan with any student identified as at risk for not making sufficient progress towards meeting 80% or more of their competencies at expected supervisory input and performance levels by end-of-term.

Incomplete or deficient Action Plans may result in not passing the course and/or proceeding in the graduate program.

IX. Other Policies and Information

Covid 19 Precautions
We will adhere to COVID policies and procedures set forth by the university. Following standard precautions is mandatory. The use of masks is encouraged.

Communications
Please consult with your assigned clinical supervisor regarding preferred communication. Please allow 48 hours for faculty to respond to any emails, Bb posts, phone calls, etc.

Drop/Withdrawal Policy
Please refer to the UTEP Academic Calendar website https://www.utep.edu/student-affairs/registrar/Academic%20Calendars/academic-calendar.html to identify the dates during which drops may occur.

Americans with Disability Act (ADA)
If you have a disability or suspect a disability, contact the Center for Accommodations and Support Services (CASS) if you require specific accommodations. Please schedule an appointment to see me within the first two weeks of class to discuss your accommodations.

Center for Accommodations and Support Services (CASS)
East Union Bld., Room 106
https://www.utep.edu/student-affairs/cass/
Phone: (915) 747-5148
Equity Statement
In this course, all persons, regardless of race, sex, national origin, religion, sexual orientation, gender identity, class, disability, etc., shall have equal opportunity without harassment.

Academic Dishonesty
“Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable to another person.” Please visit the Office of Student Conduct and Conflict Resolution website for detailed information https://www.utep.edu/student-affairs/osccr/student-conduct/academic-integrity.html.

X. Resources

Research
Please visit the UTEP library on main campus or at the following website https://www.utep.edu/library/.

Academic Writing
Please visit the University Writing Center website https://www.utep.edu/uwc/ for help with writing development.

Technology Support
Please visit the Technology Support Help Desk https://www.utep.edu/technologysupport/ or call the main number at (915) 747-HELP (4357).

University Counseling and Psychological Services (CAPS)
Please visit the UTEP Counseling and Psychological Services website https://www.utep.edu/student-affairs/counsel/ or call (915) 747-5302 if you would like to speak to a counselor.

American Speech Language Hearing Association
http://www.asha.org/