

## Fall 2022 // Basic Design 2 // University of Texas at El Paso

### Course Information

Basic Design II: ARTF 1303  
Section 001 | CRN– 19675 | FFA room 256  
Tuesdays & Thursdays – 12:00 pm-2:50pm

### Instructor Contact Information

**Name** – Prof. Carrillo-Estrada  
**Office hours** –by appointment only  
**E-mail** –amcarrillo@utep.edu

### Course Description

This course expands upon the visual elements and principles of design studied in Basic Design I as they apply to creating three-dimensional designs. The intent of Design II is to explore the thought processes and sensibilities to working three-dimensionally through a series of assigned problems during the semester. A technical working vocabulary including line, plane, form, space, volume and mass will be developed during the semester. Other concepts such as symmetrical and asymmetrical balance, color, texture, proportion and scale, will also be discussed and applied. A basic understanding of solid forms versus hollow constructions as well as cross section of forms and structures will be addressed through various processes such as modeling, carving and the building of structures. Other discussion will include but not limited to viewing form and structures in the round, problem solving, and working safely with various materials and tools. Students are encouraged to explore their individual self-expression to its fullest *within the context of each assignment and to develop competency in the execution of basic constructional and conceptual elements*. Students will have the opportunity to explore various materials such as wire, mat board, cardboard, clay, and/or plaster to name a few. The use of other materials and approaches will be encouraged. All required techniques used in assigned creative and technical problems will be demonstrated and discussed in class.

### Course Goals and Objectives

- Further development and understanding of good composition principles in a three-dimensional format.
- Further development and understanding of the basic terminology of art and three-dimensional design.
- Further development and understanding of technical skills needed to render well composed three-dimensional designs.
- Further development of critical thinking skills and problem solving as they apply to working aesthetically in a three-dimensional format.
- Further development of good craftsmanship and working habits needed to achieve these goals and objectives.
- Further development and understanding of safety practices of material manipulation and tool usage.

### Course Outcomes

Students who complete the course will be able to:

- Effectively incorporate the concepts learned in Design II to create stronger, more creative and effective three-dimensional artwork.
- Create properly composed, well-balanced three-dimensional designs using various materials.
- Define the various aspects of three-dimensional design from a practical, logical, and aesthetic point of view.
- Apply the vocabulary of basic three-dimensional terminology

- Recognize safe handling of various materials
- Safely operate various equipment and tools

### **Incompletes, Withdrawals, Pass/Fail**

- Incompletes or “I” grades will be considered for students completing satisfactory or better work and having serious legitimate situations beyond their control requiring additional time to complete the course requirements. All “I” grades are at the discretion of the instructor and the approval of the Department chair.
- **Students hold the full responsibility for withdrawing from this course if that procedure is elected.** I will **NOT** withdraw a student even if the student never attends beyond the first day. Withdrawals must be completed on or before the final date to drop a course with a W. Students missing this deadline will be issued a grade for the performance in the course.
- This is a grade-based course and is not available for audit or pass/fail options.
- This course is not available for graduate credit.
- A grade of “C” or higher is required for Graphic Design majors

### **Plagiarism/Academic Dishonesty Statement**

**Cheating/Plagiarism:** Cheating is unethical and unacceptable. Plagiarism is using information, images, designs, or original wording in a paper without giving credit to the source of that information or wording: it is also not acceptable. Do not submit work under your name that you did not do yourself. Designs must be original and must not be facsimiles from other existing designs found online or in print. You may not submit work for this class that you did for another class. If you are found to be cheating or plagiarizing, you will be subject to disciplinary action, per UTEP catalog policy. Refer to <http://www.utep.edu/dos/acadintg.htm> for further information.

### **Disabilities Statement**

**Disabilities:** I will make any reasonable accommodations for students with limitations due to disabilities, including learning disabilities. Please reach out to me personally in the **first two weeks** or make an appointment, to discuss any special needs you might have. If you have a documented disability and require specific accommodations, you will need to contact the **Center for Accommodations & Support Services, in the East Union Bldg., Room 106** within the **first two weeks** of classes. ***\*\*If sick with COVID or taking care of someone with COVID, refer to CASS too\*\**** The CASS can also be reached in the following ways:

Web: <http://sa.utep.edu/cass/>

Phone: (915) 747-5148 voice or TTY

Fax: (915) 747-8712

E-Mail: [cass@utep.edu](mailto:cass@utep.edu)

### **Assignments**

4-5 projects and a research paper with presentation will be assigned in total for the semester. All major creative problems will allow students to explore three-dimensional concepts through line, planes, mass, solid and hollow forms, considering space, balance and kinetics. Students will be asked to consider color, value, and light; shape and size; texture; and the forms’ association to its environment. An artist will be assigned for your research paper and presentation. ***Failure to be present in class will result in a zero for that assignment.*** **This course will require significant additional work-time outside of class.** Students should anticipate spending approx. 6-10 hours outside of class per week to satisfactorily complete this class. ***I reserve the right to change the number of projects as I see fit.***

### Critiques

Group critiques are scheduled at the completion of most or all assignments. Attendance with completed project and **participation is mandatory**. All assignments will be turned in at the completion of critique. Any work turned in after critique that was not discussed in critique is considered late and will result in a lowered grade, dropping a letter with each class day it is late. Students will be graded for critique participation for each project. These are easy points to acquire that can boost your grade.

### Course Evaluation

All assignments will be graded upon the scheduled completion of the assignment and a grade will be given for each problem. All grades are of equal weight and will be averaged together for a final semester grade. All problems will be evaluated on the following but not limited criteria: creative original approach to solving the problem, clearly expressed final product, strong craftsmanship in constructing the art works, completion of project on scheduled due date, and participated substantially in class critiques. Simple completion of an assignment will earn a grade of C or lower. Higher grades will be awarded to finished art works that show evidence of working assigned problems past easy or immediate solutions. Strong conceptual exploration and notable technical effort will achieve maximum credit. Students will receive a letter grade for each assignment turned in and at the conclusion of the semester **all** grades will be averaged.

### Letters of Recommendation

Students requesting a letter of recommendation must received an **A** for the course and must provide me with the specific program information at least **3 weeks** before the letter is due. **Students must also have a FERPA form filled out and signed prior to having the letter submitted.** Please understand that I still reserve the right to refuse providing you with a letter of recommendation.

### Course Policies

#### Attendance Policy:

Attendance, punctuality, participation and appropriate class conduct are considered performance criteria for this class. Failure to perform to required standards will result in strong grade penalties and can cause failure of this course.

- Each student is permitted 3 absences during the semester without penalty. Students with more than 3 absences should consider dropping this course and retaking it at a time when the student can commit the proper attention to the course. After 5 unexcused absences, the student will be dropped from the course.
- Each unexcused absence after 3 will result in the final course grade being lowered by 1 full letter grade. Absences after the first 3 can be excused only if the first 3 absences are excused.
- Excused absences are defined as documented illness, serious illness, death in the immediate family or official UTEP related academic requirement. Court dates are unexcused absences. Discuss absence concerns immediately with the instructor.
- Arriving to class late or leaving early is regarded and graded as being absent. All students are required to attend class on-time and to remain in the class the entire time. Entering class late and leaving early is disruptive to the learning environment.
- Coming to class unprepared or attending class and not working is regarded as absent.
- Information missed during an absence is the sole responsibility of the student.

**Course Participation:**

- Participation in all discussions, critiques and class days is required for this course. I reserve the right to count you absent if you do not comply.
- Development and execution of class projects must be done utilizing all class meetings.
- Participation in the collaborative group environment of the art studio is essential to the successful completion of this course and for an enriched community.

**Class Conduct:**

- Sick Policy – If you are not feeling well, or if you are sick, then you should inform me immediately. You should instead seek medical care, and/or recuperate at home. Email me when you are able and let me know the circumstances, and I will help you to catch up in class when you are feeling better. If you are pregnant, or have other physical issues such as allergies to dust, respiratory issues, anything that I should be aware of, please inform me of this immediately, and we will work to make you safe and comfortable. If a family member is ill, and you need to care for that person, please email me or text and let me know what your situation is.
- Guests – Guests are not permitted at any time during class, unless noted by the instructor.
- Eating --Please refrain from eating while class is being conducted. Snacks and drinks can be consumed outside of classroom.
- Children & Pets – Children and pets are not allowed during class period.
- Gifts – Gifts of any kind cannot be accepted. While the thought is appreciated, professionally speaking, it is not permissible.
- Cell phones and electronic devices – Please silence your phones and electronic devices during class time. You will be asked to step out if your phone or other electronic device goes off during class, and could be counted absent for that class period. **If you are expected to receive an urgent call, please talk to me before class.**
- Music – Music is not allowed during any instruction, lecture or during critiques.
- Safety – All safety procedures will be explained to you throughout the semester, and every consideration has been taken to create a safe environment for you to work in.
- Personal & Health Safety – If you require emergency assistance, please reach out to the UTEP police immediately (**747-5611**). Additionally, they can also escort you to your car if needed.

## **Supply List**

This is a list of the materials needed to start the class.

- Sketchbook (no smaller than 8" X 11")
- Pencils (Standard #2) & Eraser
- 18" metal ruler
- Square/Ruler (plastic is fine)
- Exacto-Knife &/or Utility Knife and blades
- Pink Pearl Eraser
- Acrylic Paints & brushes & other pigments or media of your choice as course develops
- Extra Poster Boards (# depends on project size)
- Scissors
- Emery Boards/Sandpaper/Sanding Block (any one will do)
- Rebar Tie wire (steel) 16 ga or 18 ga (Lowe's or Home Depot)

### *Optional but encouraged*

- Leather gloves
- Metal Shears
- Wood Glue
- Apron
- Rags

The following supplies to be provided by the department:

- Modeling Clay (sculpey 1lb)
- Carving Tools
- Mini nose pliers & cutters
- Poster board (white; 2-3 sheets approx. 22" x 28" x 3/16")
- Masking Tape

The following list contains examples of supplies that may be used over the course of the semester depending upon assignment, personal taste, and individual ideas.

- String, Fiber, Various Wires, Cotton, Nylon, etc.
- Modeling Clay (air drying)
- Mat Board, Foam Core Board Plexiglass, etc.
- Swivel hooks (fishing supply), Cup hooks, Paper clips, etc.
- Dowel rods, Plexiglass rods, Metal rods, etc
- Marbles, Beads, Rocks, etc.
- Found Objects and other supplies not listed here but conceptually valid

## **Suppliers**

- Union Bookstore
- Art Center (10% discount with student ID)
- Hobby Lobby (they regularly have coupons on-line)
- Michael's
- Home Depot
- Lowe's
- Harbor Freight
- Ace Hardware
- Amazon
- Dollar Stores

**Email Etiquette**

Please practice good email etiquette by addressing your professor with appropriate greetings. Do not use “hey” or “hi there” instead use a formal salutation like “Dear Prof. Carrillo”. Include a clear subject line, sign off with a “thank you”. Be clear, polite, and succinct. Lastly, if you send an email after business hours or on weekends, I may not reply right away.

**Note/disclaimer:**

I reserve the right to make any changes to the content of this syllabus, calendar and/or assignments during the course of the semester. I reserve the right to grade projects at my own pace, however if progress grade(s) are requested, please allow 24-48 hrs to receive grade(s). Weekly updates and important information will be provided via email or via the Remind App. **Students are required to check email and remind app regularly and are responsible for obtaining information given. Failure to check email and/or app is not a viable excuse for missing course information.**

**Remind App:**

In order to have efficient communication throughout the semester, all students are **required** to download the free app called “[Remind](#)”. Phone numbers will not be revealed; it is a safe app and many, if not all, announcements will be posted via the app. It is your responsibility to check the app regularly and turn on notifications on your phone. **Constant communication is expected throughout the course, This in turn creates a community.**

**\*\*\* Course Evaluation are highly encouraged to be filled out on-line at the conclusion of this course\*\*\***

## **COVID-19 HEALTH & SAFETY INFORMATION**

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 or flu-like symptoms. If you are feeling unwell, please let me know as soon as possible via email. If you have tested positive for COVID-19, you are encouraged to report your results to [covidaction@utep.edu](mailto:covidaction@utep.edu), so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area, and will be available at no charge on campus during the first week of classes. For more information about the current rates, testing, and vaccinations, please visit [epstrong.org](http://epstrong.org).

During the current pandemic situation, protective face coverings are strongly recommended. **You are encouraged to wear a face mask especially when indoors and during class.** Masks should fit securely over the mouth and nose. You are also encouraged to wash your hands frequently or use a hand sanitizer.

When using the Metals lab in class or during lab hours, wipe down your personal work areas before and after use. Cleaning materials will be available in the lab. Clean your hands frequently when using common materials and equipment like drill presses, shears, rolling mills, communal hammers and stakes, torches, pickles, soldering tools, shared hand tools, sinks, etc. Use common sense. Do not touch your face, eyes, or mouth, especially after contact with common use materials and equipment.

Be aware that Information missed during an absence is the sole responsibility of the student. It is the student's responsibility to stay current with missed work and assignments, and to stay in contact with the instructor regarding health status, recovery, and anticipated return to class. Use your UTEP email account to stay in contact.

## **TECHNOLOGY REQUIREMENTS**

Much of the course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

In case of a campus shutdown, you will need to have access to a computer/laptop, a webcam, and a microphone. If we meet online, I want to be able to see your face for better communication. Check that your computer hardware and software are up-to-date and able to access all parts of the course – documents and video.

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about [Microsoft Office 365](#) and follow the instructions.

**IMPORTANT:** If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you. They may also help with WIFI hotspots and possibly laptop checkouts

## **NETIQUETTE**

As we know, sometimes communication online can be challenging. It's possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind when/if we move to more online learning. Failure to observe them may result in disciplinary action.

- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other's ideas.
- Respect and courtesy must be provided to classmates and to the instructor at all times. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else's message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.
- Do not share course information, web and video links, or passwords with anyone outside of the class.

## **Course Resources: Where you can go for assistance:**

UTEP provides a variety of student services and support

Technology Resources:

- [Help Desk](#): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.

Academic Resources:

- [UTEP Library](#): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [Math Tutoring Center \(MaRCS\)](#): Ask a tutor for help and explore other available math resources.
- [History Tutoring Center \(HTC\)](#): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- [RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.

Individual Resources:

- [Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [Center for Accommodations and Support Services](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [Counseling and Psychological Services](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.