

THEATRE PRACTICUM/THEA 4304
NON-MAJORS

Instructor of record*: Adriana Dominguez
adrianad@utep.edu

*You will be assigned to a specific section

First meeting: 1/21 at 1:00p.m. You will be assigned to your section at this class meeting.

| Supervisor | Shop | Office | Phone | Email |
|--------------------|-----------------|----------|----------|----------------------|
| Rafa Pérez | Box Office | FFA D273 | 747-6213 | rperez10@utep.edu |
| Nicole Read | Costume Studio | FFA D271 | 747-6341 | naread@utep.edu |
| Crystal Herman | Costume Studio | FFA D271 | 747-7853 | gherman2@utep.edu |
| Marissa Díaz | Lighting Studio | FFA D172 | 747-7851 | mddiaz2@utep.edu |
| Diana Dávila | Scene Shop | FFA D174 | 747-7852 | dedavila@utep.edu |
| Juan Ontiveros | Scene Shop | FFA D171 | -- | jrontiveros@utep.edu |
| Beverly Kerbs-Ward | UDT Box Office | UDT | 747-6061 | bevkerbs@utep.edu |
| Jamie Barba | UDT Costumes | UDT | 747-5492 | jbarba@utep.edu |
| Ezra Boney | UDT Scenery | UDT | 747-7470 | ezboney@utep.edu |

Course Objective:

The purpose of this course is to give each student the opportunity to learn skills needed for the multitude areas necessary to produce full productions.

Learning Outcomes:

- Learn skills needed for the technical and support areas of play production.
- Understand the work necessary to put a production together.

Requirements:

Each student is required to obtain a total of 100 points. These points may be a combination of lab hours, crew hours, show hours, and the final paper.

Lab hours: 1 hour = 1 point (up to 90 points allowed)

Final Paper: 10 points (required for an A)

***You must complete your hours by the last day of the semester.**

***If your schedule does not lend itself for you to attend the designated shop hours, it is your responsibility to ask the professor for alternative assignments.**

***Your final reflection paper is due the day before dead day, May 5th, and should be uploaded to Blackboard on the assignment link.**

Grading:

A= 100 - 90 points

B= 89 - 80 points

C= 79 - 70 points

D= 69 - 60 points

F= 59 - 0 points

Attendance & Responsibilities:

- It is the responsibility of the student to fulfill all the requirements to the best of her/his abilities. If a student is unclear about anything on the syllabus, s/he should seek clarification from the instructor.
- Hours logged for practicum DO NOT count as both work hours and practicum hours. This means if you are employed in a studio, you can count hours as either work hours OR practicum hours, but not both. In this case you are required to schedule your practicum shop hours as a specific block of time each week that is consistent throughout the semester and is logged separately.
- Work must be done in minimum two-hour blocks for students to fulfill regular requirements.
- Once you have set your schedule there will be no rescheduling.
- If you cannot make your scheduled time on a given day, please notify your supervisor ahead of time to reschedule a time later that week.
- Consistent attendance is mandatory for crew assignments. Absences will not be tolerated for running crew. No partial crew work is acceptable. Failure to meet these requirements will result in a failing grade for the course. You will be asked to provide a schedule of times that you are available for work in the shop.
- It is the student's responsibility to record their hours. Unrecorded hours will not count towards your total hours.
- It is each student's responsibility to dress properly for the workplace, follow instructions, ask questions if something is not understood, comply with rules and regulations of the area, and participate in daily clean up.
- Should you not complete a task in a satisfactory manner your hours for that task will not count. Students must behave in accordance with all rules put forth by the Handbook of Operating Procedures of the University of Texas at El Paso.

Availability & Specific Section Requirements:

Each section will have certain hours available:

BOX OFFICE:

10A.M.-4:00P.M.

MONDAY-FRIDAY

There are also many outside hours available. Please note that in this section, students will have to go out to the community and interact with community members.

COSTUME SHOP:

12:30 p.m.-5:00 p.m.

MONDAY-FRIDAY

There are possible, but rare, night and weekend calls. You are also required to wear or bring closed toed shoes, long pants that you do not mind getting dirty, and a hair tie if your hair is longer than shoulder length. These items may be stored in the costume studio for you to change into. If your clothes are not appropriate for the project on a given day you will be asked to change or be sent home. Students must bring a signed copy of the safety walkthrough when they come to their first work call and sign their name on the google doc to record that they have had a safety briefing.

LIGHTING AND SOUND SHOP:

12:30 p.m.-5:00 p.m.

MONDAY-FRIDAY

There are possible weekend calls. You are required to purchase one 8” adjustable (Crescent) wrench for this section. You must bring the wrench to attend the work call (class). You are also required to wear closed toe shoes and no shorts are allowed in the theatre for safety reasons. If your clothes are not to our standard, we will send you home to change. Your hours will not start until you come to the theatre with appropriate clothes, have your crescent wrench and you have signed in. Students must bring a completed safety assessment and acknowledgement when you come to your first work call; as well as signing their name on the google doc to record that they have had a safety briefing. You can access the safety test and answer sheet on Blackboard.

SCENE SHOP:

12:30 p.m.-5:00 p.m.

MONDAY-FRIDAY

There are possible weekend calls. You are required to purchase one set of protective eyewear and one set reusable protective earplugs to attend any work call or scene shop work. You are also required to wear closed toed shoes and no shorts are allowed in the theatre for safety reasons. If your clothes are not to standard, we will send you home to change. Your hours will not start until you come to the theatre with appropriate clothes, have your protective eyewear and you have signed in. Student must bring a completed safety assessment and acknowledgement when you come to your first work call; as well as signing their name on the google doc to record that they have had a safety briefing. You can access the safety test and answer sheet on Blackboard.

DINNER THEATRE:

8:00 a.m.-5:00 p.m.

MONDAY-FRIDAY

You are required to purchase one set of protective eyewear and one set reusable protective earplugs to attend any work call or scene shop work. You are also required to wear closed toed shoes in the scene shop for safety reasons. If your clothes are not to standard, we will send you home to change. Your hours will not start until you come to the theatre with appropriate clothes, have your protective eyewear and you have signed in. Student must bring a completed safety assessment and acknowledgement when you come to your first work call; as well as signing their name on the google doc to record that they have had a safety briefing. You can access the safety test and answer sheet on Blackboard.

IF YOU HAVE ANY QUESTIONS OR CONCERNS ABOUT HOURS, DUTIES, OR GRADES IN THIS COURSE, PLEASE SPEAK WITH THE PERSON IN CHARGE OF YOUR SECTION AS SOON AS POSSIBLE.

Academic Dishonesty: Any student who commits an act of academic dishonesty is subject to discipline. Academic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person without giving sufficient credit, taking an examination for another person, or any act designed to give unfair advantage to a student or the attempt to commit such acts.

Any form of academic dishonesty will NOT be tolerated in this course.

Students with disabilities:

If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at utep.edu/cass.

Final Paper

The student is required to prove that they have successfully reached the Learning Outcomes as stated in the syllabus, which are:

- Learn skills needed for the technical and support areas of play production.
- Understand the work necessary to put a production together.

In order to do this a student has the opportunity to write a 2-3 page paper answering the following questions:

1. What new skills did you learn while completing your shop hours?
2. What skills did you improve while completing your shop hours?
3. How did the work that you performed during your shop hours affect this semester's productions?
4. How would these productions be different if you had not contributed?
5. How might some of the tasks affect future productions?

The final paper must be one typed page double spaced with 1" margins. The paper is due no later than 5pm on the last day of the semester. No late work will be accepted!!!!

This paper does not count for extra credit and will not be accepted in exchange for hours.

If you do not turn in the final paper before 5pm on the last day of class your paper will not count for a grade.