

Syllabus**Directing II/THEA 4300 CRN 25533****Education Capstone/THEA 4110 CRN 27556*****Course Meeting & Location: Monday and Wednesday 12p.m.-1:20p.m.****Fox Fine Arts 071*****We will be using the Education Capstone Blackboard shell for all assignments and uploads****Course Instructor & Contact Information**

Adriana Domínguez, Ph.D. (she | ella)

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E-mail: adrianad@utep.edu

Office: Prospect Hall 126

Office Number: 915-747-5231

Office Hours: Wednesday: 9:30a.m.-11:30a.m.*

*If this does not work for you, please connect with me and we will find an alternate time.

Please do make an appointment so I can make sure that the time is set aside for you.

I will typically respond to e-mails within 36 hours Monday-Thursday and 48 hours Friday-Sunday unless otherwise noted; please make sure that you utilize proper etiquette.

Text number: 575-265-0687

You can TEXT me any immediate questions about the course Monday-Friday 9a.m.-4p.m. (MST). This is not a notification about being late to class or missing class (you can e-mail me about that). This is for assignment questions that you are not able to wait on and/or cannot find in the syllabus. VIOLATIONS of these time restrictions will result in reduced use of text. I ask that you look over the syllabus before asking a question. Please note that all deadlines are in Mountain Standard Time (MST).

Important University Dates<https://www.utep.edu/student-affairs/registrar/academic%20calendars/academic-calendar.html>**Course Description**

A continuation of principles addressed in Directing I but applied to a fully realized production at a community partner space. This directing process will model the fine arts teacher experience in which the director will manage all elements of the production. As a Community Engagement and Leadership Designated Course, this class will function similar to a graduate seminar course in which students are increasingly responsible for their time and learning.

Course Learning Objectives and Edge Advantages

- 1) Students will further their skills to discuss and analyze creative work.
Edge Advantages: Critical Thinking, Confidence, and Problem Solving.
- 2) Students will develop their own directorial and design concepts.
Edge Advantages: Critical Thinking, Leadership, Teamwork, Communication, Confidence, and Problem Solving.
- 3) Students will implement the communication process in a community space.
Edge Advantages: Critical Thinking, Leadership, Teamwork, Communication, Confidence, and Problem Solving.

4) Students will bring creative work to fruition.

Edge Advantages: Leadership, Communication, Teamwork, and Confidence.

Course Policies and Procedures

Blackboard

Blackboard is a tool that allows faculty to add resources for students to access online. Assignment and schedule details as well as assignment grading can be found on Blackboard. If you need an additional hard copy of this syllabus, please print it from Blackboard.

Uploading assignments and access to reading materials will be on Blackboard unless otherwise noted; there is no text required for this class. YAY!

Blackboard is tied to my.utep.edu. If you are properly registered for the class, you are enrolled in Blackboard as well.

Go to: <https://my.utep.edu>, log in, and click on Blackboard.

IMPORTANT: You must get into the habit of checking Blackboard often to make sure you do not miss any important announcements, which will be posted in the Announcement area.

Class Attendance

<http://catalog.utep.edu/policies-regulations/attendance-grading/#text>

The student is expected to maintain a consistent presence in this course; be aware that class experiences cannot be duplicated. Also note that in the schedule, there are several class sessions dedicated to honoring your time for rehearsal and other class commitments. Therefore, there are no excuses for not completing work on time. Further, if you are late to class on presentation dates, please WAIT to enter the class.

Illnesses

Please stay home if you have symptoms of a communicable illness; take care of your community of learners.

Deadline Policy

Late submissions will not be graded; as in the professional workspace, a missed deadline has consequences. Please ensure that you carefully read all instructions; reading the instructions is your responsibility and you should not assume due dates or times. If you have a question, ask (after you have looked over the syllabus). Work can always be submitted before the deadline time/date. If you are unable to find an assignment link, it is very likely that the deadline has passed which is why you cannot access the link. If you have CASS accommodations, please be aware that any extensions must be communicated with the professor in a timely manner as indicated by CASS policy. Do not ask to be an exception to a course policy.

Upload Instructions

Upload written work as a **PDF** file. **Do not upload Text files.** Name them as follows: your last name_assignment(no spaces)_date(mmddyy). All assignments are due at 11:59p.m. (MST) unless otherwise noted. example: dominguez_finalpresentation.

For video and audio links, make sure your links are accessible; I will not spend time tracking students down to resubmit if a file does not open.

Grading:

Class Participation & Discussions: 12 points

Resume and Artistic Statement: 10 points

Ushering: 10 points

UTEP Play Attendance: 15 points

Directing Project: 100 points

TOTAL: 147 POINTS

147-130: A

129-110=B

109-90=C

89-70=D

69-0=F

There is a large point spread in this class—life happens. Choose wisely when making decisions about what to miss; do not use participation in the performing arts as an excuse for not submitting quality work on time. Late work is not accepted, and all work must be submitted in the proper format; anything that is a written submission must be typed and double-spaced.

Incomplete grades may be requested only in exceptional circumstances after you have completed at least half of the course requirements. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

All points are earned; students earn their grade.

Please be aware that this is a cross listed course—your requirements are different from Directing I students.

Please make sure that you pay attention to the syllabus and ask any questions for clarity.

Required Texts:

NONE! All readings are available online at no cost to the student.

Explanation of Assignments:

Class Participation and Class Discussions: 12 points

The student is responsible for attending class meetings and actively participating in class discussions. Students should be prepared to discuss specifics and lead discussions.

Ushering (CEL Component): 10 points

The students MUST also USHER a MINIMUM of two times in order to gain an understanding of working with patrons, house managers, box office personnel, and other theatre staff. This is solid preparation for being in charge of your own space.

UTEP Play Attendance: 15 points (5 points each)

Students are required to see *Monomyth*, *Grease*, and *Quixote Nuevo*. Attendance at the production is separate from ushering. You need to sign in at the end of the production; if you are on crew or an actor connect with me. If you are a designer, you should be attending the show to see your work realized and can sign in at the end of the show.

Directing Project (CEL Component): 100 points

Students will be directing a children's show to be performed at La Fe.

If a student misses submitting three of the requirement elements, their show is automatically canceled.

The requirements are as follows:

Director's Concept (10 points)

Play selection (5 points)

Audition Flyer (10 points: draft=5 points, final=5 points)

Audition Process (10 points: 5 points=auditions, 5 points=casting)

Rehearsal Schedule and Process (20 points: 2 points for the draft schedule, 3 for the final schedule, 15 for the process)

Design Concept (5 points)

Technical Elements (10 points: 5 points=Cue Sheet, 5 points=packing photo)

Dress Rehearsal (5 points)

Tech Rehearsal at La Fe (10 points)

Performance at La Fe (20 points)

Reflection of process (10 points)

Show Parameters:

No more than 4 actors

Children's Show

Less than 30 minutes in length (with a maximum of 3 minutes of set up and tear down=6 minutes)

You will be responsible for all elements--you will not be asking tech students for help

You will be running the board

All technical elements must fit in the trunk of your car

Resume and Artist Statement: 10 points

Students will need to develop their resume and artistic statement to supplement their portfolio for both employment and professional work.

Resume: Draft=2 points, Final=3 points

Artist Statement: Draft=2 points, Final=3 points

Subject Matter

The performing arts have the power to stir strong emotions, or possibly touch on subjects you might not feel comfortable reading/viewing. If you have concerns about reading or discussing specific subjects, please contact me as soon as possible to discuss possible accommodations. I expect all our discussions—including any that may occur outside of class—to be conducted in a respectful and professional matter. Please note that you must advocate for yourself and sometimes that means doing research ahead of time.

The Center for Accommodations and Support Services

Contact the Center for Accommodations and Support Services at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. Students requesting accommodation based on a disability must register with the UTEP Center for Accommodations and Support Services (CASS). Contact the

Center for Accommodations and Support Services at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.

Please be aware that accommodation requests must come from the student and prior to submission deadlines.

Students who become pregnant or have parenting responsibilities may also request reasonable accommodations. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. The UTEP Center for Accommodations and Support Services (CASS) will process requests for accommodations based on a disability, pregnancy, or parenting. For more information, please visit: <https://www.utep.edu/titleix/pregnancy-and-parenting.html>

Scholastic Integrity

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

Students must cite any borrowed content sources to comply with all applicable citation guidelines, copyright law, and avoid plagiarism. Instances that violate these guidelines will be referred to the Office of Student Conduct and Conflict Resolution.

Use of AI technologies or automated tools, particularly generative AI such as [ChatGPT](#) or [DALL-E](#), is **not allowed** for assignments in this class. Each student is expected to use critical and creative thinking skills to complete tasks and not rely on computer-generated ideas. Any direct use of AI-generated materials submitted as your own work will be treated as plagiarism and reported to the Office of Student Conduct and Conflict Resolution (OSCCR).

Some of your coursework and assessments may be submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used to review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

Student Responsibilities

Student agrees to treat fellow students, UTEP faculty and staff, with respect and collaborate with all group members in a professional manner.

Student understands that copyright laws protect the materials used in this class.

Student will refrain from any public or private distribution of all materials provided and/or created in this course.

Student will not upload the aforementioned materials to Internet sites, whether public or private, such as YouTube, facebook/Meta, Instagram, or any other Web Publishing System.

Student will not exhibit any of the materials provided and student work created in this course and shared on Blackboard in any public venue without express and written permission of the copyright holder.

Respect

All students are in this class to learn. Should a student disrupt that process, the instructor will take the appropriate steps to ensure that all students interact in a safe space that is conducive to the learning process.

Remember that your instructor is also a human being. She has many other responsibilities outside of this class, just as the student has several responsibilities outside of this one class. Read the syllabus, stick to class/university policies, utilize common etiquette and respect, and know that your instructor wants you to succeed in this course, but she is not responsible for that, you are.

Security & Email Netiquette

Don't share your password.

Always logout when you are finished using the system.

When you send an email to your instructor, teaching assistant, or classmates, you should:

Use a descriptive subject line.

Be brief.

Avoid attachments unless you are sure your recipients can open them.

Avoid HTML in favor of plain text.

Sign your message with your name and return e-mail address.

Please note that aggressive and unprofessional behavior is not acceptable and will be dealt with immediately.

Instructor Bio

Adriana is an Assistant Professor of Theatre at UTEP. Recent projects include *The Miraculous Journey of Edward Tulane*, *Acts of Kindness*, *Los empeños de una casa*, *Heroes & Saints*, *Zoot Suit*, *And Then Came Tango*, *Real Women Have Curves*, *Lengua*, and *Cenicienta* which received the Directors' Choice Award at the Region VI Kennedy Center American College Theatre Festival in 2022. Adriana's adaptation, *A Christmas Carol en La Frontera* with co-author Jay Stratton, was accepted for publication by Eldridge Musicals and Plays in 2022. Adriana was appointed a Provost's Faculty Fellow for Community Engaged Scholarship for 2022-2024, was named Educator of the Year for Higher Education by the Texas Educational Theatre Association in 2020 and received the Kennedy Center American College Theatre Festival Gold Medallion in 2024. Adriana is honored to live in El Paso, a vibrant community that knows no borders. She received her B.A. in Theatre Arts with a Minor in Secondary Education from the University of Texas at El Paso, her M.A. in Performing Arts Administration from New York University, and her Ph.D. in Curriculum & Instruction from New Mexico State University. Adriana has participated in theatre as an actress, director, producer, designer, playwright, dramaturg, and educator at the elementary school, middle school, high school, and college levels for over 30 years.

Land Acknowledgement

As members of the University of Texas at El Paso community, we acknowledge that we are meeting on unceded Indigenous land. We would like to recognize and pay our respects to the Indigenous people with long ties to the immediate region: Lipan Apache, Mescalero Apache, Piro, Manso, Suma, Jumano, Ysleta del Sur Pueblo, Piro/Manso/Tiwa Indian Tribe of the Pueblo of San Juan de Guadalupe, and Tortugas Pueblo. We also acknowledge the nations whose territories include present day Texas: the Carrizo & Comecrudo, Coahuiltecan, Caddo, Tonkawa, Comanche, Alabama-Coushatta, Kickapoo, and the peoples of Chihuahua and northern Mexico from whom most/many of our students descend, such as the Rarámuri, Tepehuan, Wixarrika and Nahuatlaca peoples. Finally, we recognize all of the American Indian and Indigenous Peoples and communities who have been or have become a part of these lands and territories here in Paso del Norte, on Turtle Island. The University of Texas at El Paso honors your history and cultures and we seek greater awareness of the myriad ways in which your legacy can guide us in fruitful partnerships and mutually fulfilling relationships.

Tentative Class Schedule

WEEK ONE

1/22: Introduction to the Course—IN-CLASS SESSION (2 Class Participation Points)

Assignments:

Make time before 1/29 to discuss your play choices with Adriana

Readings on Bb

WEEK TWO

1/27: Creating an artistic community—IN-CLASS SESSION (2 Class Participation Points)

1/29: NO OFFICIAL CLASS SESSION FOR DIRECTING II

Assignments:

Final Play Selection for Approval: upload by 11:59p.m. on 1/29

Read resources on blocking

WEEK THREE

2/3: Working in the space—IN-CLASS SESSION (2 Class Participation Points)

Assignments:

Read Director Concept resources on Bb

Upload Director's Concept by 11:59p.m. on 2/4

2/5: Director Concept Presentations—IN-CLASS SESSION (10 points)

After the three presentations, you can use the rest of class time to work on the flyer

Assignments:

Upload draft audition flyer by 11:59p.m. on 2/6 (you will need to do the leg work of reserving a space and time).

Read Bb resources on the rehearsal schedule

WEEK FOUR

2/10: Working with actors and the rehearsal schedule—IN-CLASS SESSION (2 Class Participation Points)

Assignment:

Upload final audition flyer and audition form by 11:59p.m. on 2/11

2/12: NO IN-CLASS SESSION: Prepare for auditions: sides, tables, audition forms, promote it!

Assignment:

Upload ideal rehearsal schedule by 11:59p.m. on 2/12

WEEK FIVE: AUDITIONS THIS WEEK—IDEALLY FEB. 20 FROM 4P.M.-6P.M.

2/17: NO IN-CLASS SESSION

2/19: NO IN-CLASS SESSION

Assignment:

Submit first draft of resume by 11:59p.m. on 2/19

WEEK SIX

2/24: Class Discussion *Monomyth* and the director/designer relationship (2 Class Participation Points)

Assignment:

Submit cast list to Adriana by 11:59p.m. on 2/24

2/26: NO IN-CLASS SESSION

Assignments:

Send out cast offers by 2/26 at 11:59p.m.—must copy Adriana

Submit first draft of artist statement by 11:59p.m. on 2/26

WEEK SEVEN

3/3: NO IN-CLASS SESSION

Schedule all of your rehearsals with the main office

Assignment:

Upload final rehearsal schedule by 11:59p.m. on 3/3

3/5: Site Visit to La Fe—meet there at 12:15p.m.

WEEK EIGHT**SPRING BREAK****WEEK NINE: YOUR ACTORS MUST BE AVAILABLE FOR ONE OF THESE IN-CLASS REHEARSAL SESSIONS**

3/17: Rehearsal

Assignment:

Submit final draft of artist statement by 11:59p.m. on 3/17

3/19: Rehearsal

WEEK TEN: YOUR ACTORS MUST BE AVAILABLE FOR ONE OF THESE IN-CLASS REHEARSAL SESSIONS

3/24: Rehearsal

Upload your design concept by 11:59p.m. on 3/24

3/26: Rehearsal: 12-12:45

Assignments:

Submit final draft of resume by 11:59p.m. on 3/26

Submit final cue sheet by 11:59p.m. on 3/29

WEEK ELEVEN: NO IN-CLASS SESSIONS, ADRIANA WILL ATTEND ONE OF YOUR REHEARSALS

3/31: Rehearsal

4/2: Rehearsal

WEEK TWELVE: NO IN-CLASS SESSIONS, ADRIANA WILL ATTEND ONE OF YOUR REHEARSALS

4/7: Utilize class time to gather all technical/spectacle elements

4/9: Utilize class time to gather all technical/spectacle elements

Assignment:

Upload a photo of how it will all be packed in your vehicle for travel by 11:59p.m.

WEEK THIRTEEN: NO IN-CLASS SESSION—RECORD YOUR DRESS REHEARSAL AND UPLOAD

4/14

4/16

Assignment:

Film and upload your dress rehearsal by 4/17 at 11:59p.m.

WEEK FOURTEEN: NO IN-CLASS SESSIONS, WE WILL RUN THE ENTIRE NIGHT (ALL THREE SHOWS TWICE THIS WEEK); WE WILL DETERMINE DATE AND TIME

4/21

4/23

WEEK FIFTEEN—NO CLASS AS WE WILL BE DOING EVENING REHEARSALS AT LA FE

4/28

4/30

May 1 and 2: 3p.m.-5:30p.m.

May 1: NO ACTORS

Each director will get 40 minutes to set their cues

May 2:

FULL RUNS

May 3: Performances

CALL FOR ALL: 9:50a.m.

Doors open at 11:15a.m.

Performance #1: 11:30a.m.-1:30p.m.

Reset: 1:30p.m.-2p.m.

Door open at 2:15p.m.

Performance #2: 2:30p.m.-4:30p.m.

Strike: 4:30p.m.-5p.m.

WEEK SIXTEEN

5/5: Strike during class time—connect with Adriana at 1:20p.m.

5/7: In-class discussion over *Quixote* and *Grease* (2 Class Participation Points)**WEEK SEVENTEEN**

5/12: Final reflection due by 11:59p.m.

Student Resources



STUDENT
SUCCESS
resource hub

From emergency financial aid to tech equipment, housing assistance, class registration, career resources, and beyond, we have you covered!



-  utep.edu/advising/student_resources/student-success-resource-hub
-  Academic Advising Center (AAC)
University Library, Suite 310
-  studentsuccess@utep.edu
-  (915) 747-8887

SCAN NOW