University of Texas at El Paso  
Summer 2017  
NAVIGATING THE ONLINE LEARNING COMMUNITY  
Seminar/Critical Inquiry (C) (UNIV_1301_35704.201730)  
3 Credit Hours

Pre-requisite:  
English 1312

Faculty:  
Audrey Tolouian EdD, MSN, RN  
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Peer Leader:  
Email address:  
On-line Office Hours: Virtual Office Hours by Appointment

Course Description:  
By using technology, this course provides students with foundational knowledge in health care locally and nationally. Concepts related to communication, cultural awareness, critical thinking, problem solving, collaborating with health care professionals, health-illness continuum, ethics, and health trends in the 21st century through the advance of technology are presented. Students will examine the professional roles and responsibilities of the student and advancing nurse. Students will examine resources available through university. Readings, discussion boards, electronic database access, and Blackboard to assist in the learning process will be used. This course is designed for RN-BSN students.
Learning outcomes: By the end of the course students will be able to:

1. Identify personal roles, responsibilities and opportunities for university success.
2. Identify the impact of technology for the healthcare provider in online learning.
3. Articulate and describe the technological factors that relate to a nursing career.
4. Identify ethical issues involved with education and health care.
5. Identify the technology resources available through university.
6. Identify personal learning styles and professional and academic goals.
7. Analyze health care issues and policies in the work environment.

Course Goals and Objectives

METHODS FOR ADDRESSING GOALS:

Goal 1. Students will begin to understand their roles, opportunities, and responsibilities that impact their success within the context of the university.

- **Objective 1.1** Students will explore one or more academic topics to become familiar with specific academic disciplines.
  - Students will review the roles and basis for professional nursing practice.
- **Objective 1.2** Students will demonstrate knowledge of the rules of academic integrity and will practice acceptable academic behavior.
  - Students will review academic policies on academic integrity
  - Students will successfully complete a multiple choice exam based on academic integrity concepts.
- **Objective 1.3** Students will become familiar with current UTEP academic policies and requirements in order to remain in good academic standing and graduate in a timely manner.
  - Students will participate in an online group discussion reflecting on academic integrity.
  - Students will engage in conversations with the Academic Counselor to inquire about academic policies and requirements that will be helpful in their near academic futures.
- **Objective 1.4** Students will participate in appropriate advising procedures to develop a plan of study.
  - Students will meet with academic advisor to develop degree plan
  - Students will submit a printed degree plan from Gold Mine.
- **Objective 1.5** Students will examine personal and social transition issues affecting college success.
  - Students will participate in discussion regarding success in online learning based upon assigned readings.
  - Students will identify actual and potential obstacles to achieving degree plan goals.
  - Students will develop courses of action to alleviate or mitigate obstacles.

Goal 2. Students will learn about and practice essential academic skills in order to strengthen performance in the university setting.

- **Objective 2.1** Students will work to improve critical thinking and problem-solving skills.
➢ Students will be provided with reading examples and be required to analyze and evaluate the research and media articles (about technological factors relating to healthcare, nursing informatics, and current health care issues) and policies using APA format.
➢ Students will submit weekly DB entries (based on above) in APA format utilizing at least one in-text reference from articles that they will be required to find using online resources via the University Library.
➢ Students will take APA tutorial and quiz.

- **Objective 2.2** Students will work to improve oral, written, and electronic communication skills.
  - Oral: Students will download Blackboard IM and communicate with instructor at least once during semester.
  - Written: Students will submit written communication using discussion boards, assignments, and emails.
  - Electronic: Students will complete Netiquette exercise and take quiz.

- **Objective 2.3** Students will work to improve library and electronic research skills.
  - Students will complete online library tutorials and take quiz.

- **Objective 2.4** Students will work to improve discussion skills in both small and large groups.
  - Students will participate in online discussion groups responding to posted questions and peers’ responses. Discussions to include Nursing Informatics introduction and current healthcare issues in the media.

- **Objective 2.5** Students will work to improve appropriate skills and strategies for academic survival and success using technology.
  - Students will navigate Blackboard as an e-learning tool to include accessing textbooks, attaching files and photos, editing text, use of online reference material (Purdue Owl)

**Goal 3. Students will begin to build a network of faculty, staff, and peers in order to create a supportive and positive learning experience/environment.**

- **Objective 3.1** Students will meet at least twice with the instructional team to discuss academic progress and transition to UTEP and to explore options for improvement.
  - Students will meet virtually at least once with instructor/peer leader using Blackboard IM or Blackboard Collaborate during the semester.
  - Students will meet virtually or in-person at least once with Academic Advisor during semester.
  - Student will respond to peer posting in order critique and evaluate ideas and viewpoints, share personal and professional experiences.
  - Peer Leader will meet with students biweekly to discuss academic progress

- **Objective 3.2** Students will meet at least once with other appropriate staff and instructors, such as their academic advisor, their other professors and/or teaching assistants, and the librarian assigned to their UNIV 1301 section.
  - Students will participate in online discussions with the university librarian embedded in course.

- **Objective 3.3** Students will participate in group activities and learn more about group roles and facilitation skills.
  - Students will participate in assigned groups to identify technology applications for
use on portable devices such as phones, tablets, and computers related to academic success with a focus on nursing and health care.

- Students will participate in assigned groups to assess and report on UTEP services at their disposal.

**Objective 3.4** Students will become familiar with the university's student organizations, services, and departments.

- Students will review [Campus Technology](#) website and identify specific resources available virtually.
- To include TNSA, links will be provided for access

**Goal 4. Students will begin to assess and better understand their own interests, abilities, and values in order to more efficiently pursue their academic, career, and life goals.**

- **Objective 4.1** Students will engage in at least one goal-setting activity or exercise.
  - Students will write a paper or journal entry outlining long-term and short-term personal and professional goals.
- **Objective 4.2** Students will participate in at least one activity or exercise to assess learning styles and adapt their personal learning style to college tasks.
  - Students will complete personality type inventory test.
- **Objective 4.3** Students will participate in at least one assessment activity or exercise that examines the student's interests, abilities, and values.
  - Students will complete discussion board question related to interest, abilities, and values based on personality type inventory results.
- **Objective 4.4** Students will participate in at least one activity or exercise to become familiar with the steps required to prepare for a career.
  - Students will be required to explore the [University Career Center](#) website and create a resume for submission and peer review.
- **Objective 4.5** Students will participate in at least one activity or exercise to become familiar with Financial Literacy.
  - Students will review [Money Matters](#) website and complete a short quiz.

**Goal 5. Students will become involved in UTEP activities and utilize campus resources.**

- **Objective 5.1** Students will attend/participate in social, cultural, and intellectual events at UTEP.
  - Students will review the [Arts and Events](#) website at UTEP.
- **Objective 5.2** Students will become aware of and use selected academic and student support resources, especially the Writing Center, Math Resource Center, University Counseling Center, University Career Center, Academic Advising Center, Student Development, University Health Center, and on-campus computer labs.
  - Students will be informed of online resources, specifically Writing Center, and required to submit an assignment to Turnitin through Blackboard assignment.
- **Objective 5.3** Students will demonstrate regular use of university information dissemination systems, such as email, bulletin broadcasts, and websites.
  - Students will be required to log into Blackboard to read and respond to emails, in addition to UTEP emails.
Required Texts:

*College and Career Success Program e-text*

You will have access to this once you enter the course. You will not pay for the text until you begin the class. The cost of the text is $50 if purchased by credit card. To start, go to [http://www.collegescope.com/ccs/utep](http://www.collegescope.com/ccs/utep) Follow the instructions provided on the *Student Quick Start Guide* attached to the end of this file.
Teaching Strategies:
This is a 100% online course and all instruction and course materials will be available on Blackboard and via College Scope. Teaching strategies include:
- Application exercises/case studies
- Quizzes
- Discussion Questions
- Team project
- Assigned readings

Computer Specifications and Related Problems:
In order to complete the course your computer must meet the minimum hardware and software requirements of the RN-BSN Distance Education program.

If you have any technical questions or problems, please directly contact ‘Help Desk’ at the IT department

http://admin.utep.edu/Default.aspx?tabid=12,
By phone at 915-747-5257, or
Email at helpdesk@utep.edu
I am unable to assist you with computer technical problems.

Course Policies

Academic Integrity:
UTEP sets forth standards relating to student conduct, describes the procedures for adjudication, and sets forth applicable sanctions. Students are responsible for adhering to University policies.

1.3 Student Standards of Conduct - Each student is responsible for notice of and compliance with the provisions of the Regents’ Rules and Regulations, which are available for inspection electronically at


All students are expected and required to obey the law, to comply with the Regents' Rules and Regulations, with both the UT System and University rules, with directives issued by an administrative official in the course of his or her authorized duties, and to observe standards of conduct appropriate for the University. A student who enrolls at the University is charged with the obligation to conduct himself/herself in a manner compatible with the university’s function as an educational institution.
Any student who engages in conduct that is prohibited by Regents’ Rules and Regulations, U. T. System or University rules, specific instructions issued by an administrative official or by federal, state, or local laws is subject to discipline, whether such conduct takes place on or off campus or whether civil or criminal penalties are also imposed for such conduct.

1.3.1. 1. Scholastic Dishonesty- It is the official policy of the University that all suspected cases or acts of alleged scholastic dishonesty must be referred to the Dean of Students for investigation and appropriate disposition. It is contrary to University policy for a faculty member to assign a disciplinary grade such as an "F" or zero to an assignment, test, examination, or other course work as a sanction for admitted or suspected scholastic dishonesty in lieu of normally charging the student through the Dean of Students. Similarly, students are prohibited from proposing and/or entering into an arrangement with a faculty member to receive a grade of "F" or any reduced grade in lieu of being charged with scholastic dishonesty. Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. Disciplinary proceedings may be initiated against any student for any of the following acts or omissions:

"Cheating" includes:

- copying from the test paper of another student, engaging in written, oral, or any other means of communication with another student during a test, or giving aid to or seeking aid from another student during a test;
- possession and/or use during a test of materials which are not authorized by the person giving the test, such as class notes, books, or specifically designed "crib notes";
- using, obtaining, or attempting to obtain by any means the whole or any part of non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters, but which will be used again either in whole or in part without permission of the instructor; or accessing a test bank without instructor permission;
- substituting for another person, or permitting another person to substitute for one's self, to take a test; and
- falsifying research data, laboratory reports, and/or other records or academic work offered for credit;

1.3.1.2 "Plagiarism" means the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own academic work offered for credit, or using work in a paper or assignment for which the student had received credit in another course without direct permission of all involved instructors.
1.3.1.3 "Collusion" means the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on scholastic dishonesty.

Course Requirements and Grading

Course Grading Scale:

<table>
<thead>
<tr>
<th>Points Letter</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>100-90</td>
<td>A</td>
</tr>
<tr>
<td>89-80</td>
<td>B</td>
</tr>
<tr>
<td>79-70</td>
<td>C</td>
</tr>
<tr>
<td>69-60</td>
<td>D</td>
</tr>
<tr>
<td>&lt; 60</td>
<td>F</td>
</tr>
</tbody>
</table>

An overall grade of “C” or better is required in the course for progression in the RN-BSN program.

IMPORTANT: Check Blackboard Course Site at Least 5 times Weekly!!

Each week, additional materials and announcements will be posted to the course web site. This includes contributions from your classmates and other course information. As the course unfolds, clarifications and modifications will be posted. To promote collaborative learning, you will need to use Blackboard regularly to communicate with your fellow students and the instructor. In a compressed course (7-week format), it is essential that you stay connected.

Check your email frequently too! Please email me anytime during the workday, and I will reply to you within 24 hours. However, unless the issue is personal, I encourage you to use the Discussions- “I Have a Question” forum. For example, if you have a question about some assignment, it is likely that others may have the same question too.

Timely adherence to due dates is expected as are academic and professional behaviors. If you are unable to meet a deadline due to a significant extenuating circumstance, please advise me before the due date. After the fact, extensions will not be considered.
<table>
<thead>
<tr>
<th>Activity</th>
<th>Total Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quizzes:</strong> Syllabus and Course Content @ 3 APA @ 5 BB IM @ 8 Library @ 8 CS (College Scope Quizzes) 14 total @ 1.5 each=21</td>
<td>40</td>
</tr>
<tr>
<td><strong>Team Project:</strong> 300 pts 15 slides max</td>
<td>30</td>
</tr>
<tr>
<td><strong>Individual Assignments:</strong> Degree Plan @ 100 pt Resume @ 100 pt</td>
<td>20</td>
</tr>
<tr>
<td><strong>Discussion Board (DB):</strong> Answers to Questions and Response- 4 @ 25 pt (100 pt)</td>
<td>10</td>
</tr>
<tr>
<td>Total Points</td>
<td>100</td>
</tr>
</tbody>
</table>

**Course Evaluation Methods: Course Assignments:**

All Assignments are due by 2200 (MT) of the posted date on the Course Calendar.  
*Late work is unacceptable* - Please complete all assignments by the assigned date and time.  
**Discussion Board (DB) postings** should follow APA format with *at least* one in-text citation and one reference. Initial postings should be a minimum of 300 words and peer responses should be a minimum of 100 words. You are expected to post at least one response to another student’s posting for each DB question. Dates for postings are listed on the course calendar.

**There is no final exam in this course.**

Policy for final exams [From the online Schedule of Classes] Exemption from final examination may not be given. Final examinations are scheduled to be two hours, forty-five minutes in length and take place during the final examination period. It is the policy of the university not to administer a second final examination in the course. It is also university policy that students shall not have more than two final examinations in a single day. In the unlikely event that the examination schedule results in a student
having three final examinations on a single day, the faculty member upon the request of
the student shall reschedule the second of that student’s three examinations.

**Student Quick Start Guide**

Quick Start Guide Create your account

1) The first time you use the program, you will need to register. In an internet browser,
go to www.humanesources.com and click at the top right of the screen.
2) Under Register as a new user, click Enter Access Key. 7W4LQ7F
3) Enter the Access Key you were given and click Submit Access Key
4) Enter the registration information, read the terms and conditions, and click Save & Continue.

Account tour Home has shortcuts to areas you’ll want to explore – My Portfolio, My To
Do List, Career Center and My Groups. My Portfolio is where you access programs, see
your careers summary and access results after completion. Career Center is where you
can research, save, rate, and add notes about careers or search for jobs. My Groups is
where you can join or leave a group and see the list of groups you belong to. Help
Center has answers to your questions. If you need help, this is a good place to start. My
Messages displays your messages and lets you read and organize them. To Do List
keeps track of what’s completed and what’s left to do in your account. My Account is
where you can update your profile details, photo and password. Contact us if you can’t
get an answer from the Help Center or your instructor. Log out every time you finish so
other people can’t access your account

**Use College And Career Success**

After the assessments, your College And Career Success account (also called *My
Portfolio*) will allow access to your chapters, assessment reports, career information,
and more through a menu on the right. The left side summarizes your information and
assessment results.

*My Chapters* are like the chapters of a paper textbook – except that everything is done
online. There are 14 chapters that contain reading, activities, quizzes, and journals,
which make it much more interactive than a textbook!