



MINOR IN LEADERSHIP STUDIES

COLLEGE OF LIBERAL ARTS

Course LEAD 1300 Introduction to Leadership

Credit Hours: 3

Prerequisite Courses: None

Meets: Mondays/Wednesdays 9:00 am to 10:20 am

Location: Bell Hall room 130A

Instructor: Areli Chacón Silva, Ph.D. Email: achaconsilva@utep.edu;

T.A.: Erick Hernandez Email: ehernandez111@miners.utep.edu;

Office phone: (915) 747.6275

Office: Kelly Hall suite 223-B

Office Hours: Mondays/Wednesdays 12:00 to 1:30 pm or by appointment

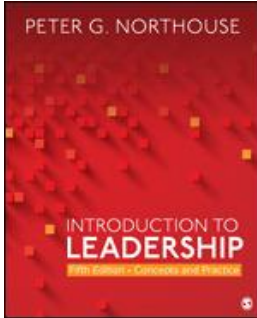
Course Description: LEAD 1300 introduces you to fundamental principles of leadership. The course will further hone and develop not only your understanding of leadership theory, but also your ability to apply theory in real-world contexts. Over the course of the semester, your learning will be shaped by classroom lectures, class discussions, teambuilding activities, self-assessments, case studies, assignments, and exams.

Learning Outcomes:

1. Identify and apply major leadership theories
2. Recall and remember some of the major authors/thinkers paradigms, and models in leadership studies
3. Apply leadership theories to case studies; identify these theories' pragmatism to real life organizations, situations, and scenarios
4. Be able to observe, identify, and describe leadership theories, skills, and behaviors in the real world
5. Critically analyze major leadership theories' strengths and weaknesses, practicality, and personal utility through class discussion and personal reflection
6. Identify one's on leadership style and attributes and be able to articulate your personal leadership characteristics, skills, approach, and
7. Become more aware of how different types of followers react to different leadership styles, approaches, and behaviors
8. Be anxious to critically evaluate leaders and the decisions they encourage regularly in the public media
9. Be excited about leadership as a broad, complex, socially constructed, and multidisciplinary field of study that is more about people than procedures
10. Identify future use of resources to continue to learn about leadership

Required Textbook:

Introduction to Leadership, Concepts and Practice, Fifth Edition,
Peter G. Northouse (2021), SAGE Publications



***** Digital Version: Sage Vantage, Available only on Blackboard****

Attendance: Attending lecture will boost your learning and keep you engaged in the course content. It is understandable that adversities will happen and therefore will be important to communicate with the professor in case you have to miss class.

Course Structure: This is not a “sit-and-get” style lecture course. You are expected to be an active contributor and designer of your own learning, growth, and development.

Core Curriculum Competencies

By enrolling in **LEAD 1300: Introduction to Leadership Studies** you are also enrolling in a Core Curriculum Course that fulfills the requirements Critical Thinking Skills (CT), Communication Skills (COM), Empirical and Quantitative Skills (EQS), Teamwork (TW), Personal Responsibility (PR), Social Responsibility (SR).

Core Objective	Definition	How the Core Objectives will be addressed.
Critical Thinking Skills	To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.	<ul style="list-style-type: none"> • Written explanations of students synthesize and reasoning when working through challenges and cases. • Written explanations of problem-solving approaches and resources that have been used. • Presentation of problem-solving processes to class and groups
Communication Skills	To include effective development, interpretation and expression of ideas though written, oral, and visual communication.	<p>This is assessed by analyzing the students’ use of a narrative with correct grammar, spelling, and sound sentence structure. The arguments must also be logically organized:</p> <ul style="list-style-type: none"> • Team-led discussion presentation • Short narratives summarizing concepts and methods in class

Teamwork	To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.	Teamwork will be assessed through a team challenge, especially designed for students to learn about team building.
Personal and social Responsibility	To include the ability to connect choices, actions and consequences to ethical decision-making.	Personal responsibility is assessed through an ethical dilemma. The student will write, reflect and share with the class an ethical dilemma he/she has faced, how did the student approach it, and the outcome of the situation.

Course Policies: To create and maintain a positive learning environment, you are expected to take responsibility for your learning and play an active role in developing your academic skills and your own leadership growth. To this end, you are each expected to aspire to excellence.

- **Depoartment:** Emergencies do arise and you do not need to call me if you are going to be absent; however, I appreciate an e-mail notification before class, if possible, or soon after. Arrange with your classmates to exchange any class information that is not on the course Blackboard site. Because many discussions will take place during our class meetings, please be sure to listen (and refrain from talking) when another is speaking about class-related issues. Just as you are expected to know and practice academic civility, you are also expected to know and use appropriate Netiquette (see: <http://www.albion.com/netiquette/corerules.html>) for all on-line interactions.
- **Conduct:** You are expected to abide by UTEP's *Handbook of Operating Procedures*. Section II: Student Affairs, Chapter 1: Student Conduct and Discipline clearly defines cheating and plagiarism. Those who cheat or plagiarize face the prospect of dismissal from the class or the university. Any inappropriate behavior, disruptive conduct, or non-compliance with faculty directions can result in a charge of Academic and/or Personal Misconduct, possibly resulting in sanctions imposed either by the instructor or the Dean of Students. For further information refer to <http://www.utep.edu/dos/acadintg.htm>.
- **Scholastic Integrity:** Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected

violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

- **Statement on Fair Access to All Students:** If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at **747-5148**, or by email to cass@utep.edu, or visit their office located in **UTEP Union East, Room 106**. “The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Students who become pregnant or have parenting responsibilities may also request reasonable accommodations. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. The UTEP Center for Accommodations and Support Services (CASS) will process requests for accommodations based on a disability, pregnancy, or parenting. Contact the Center for Accommodations and Support Services at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.” For additional information, please visit the CASS website at <https://www.utep.edu/student-affairs/cass>
- **Assignments:** It is expected that out-of-class written assignments will be typed (word processed – 12” font) using APA (7th edition) format, free of mechanical errors, and adhere to standards of professional writing. You should keep a copy of every assignment. Keep all returned assignments until the end of the semester. Read the directions for assignments carefully, budget your time, and start early on each assignment so you are finished and have time to proofread and edit before due dates. Starting early will allow you enough time to take your assignments through multiple drafts and to devote rigorous thought to them. An assignment that does not adhere to the directions will not receive a passing grade. If you have any questions, or if you do not know what any of the grading criteria refer to, please ask. I am available by E-mail almost anytime between the hours of 8:00 a.m. and about 8:00 p.m. and will respond as quickly as possible. **I recommend to reach out to me also via WhatsApp.**

Grading Scheme:

Chapter Assignments, quizzes and self-assessment tools --	50%
Case Studies --	10%
Exams --	20%
Assignments and and Presentations --	20%

Chapter Assignments, quizzes (50%)

The assignments will be based on the digital textbook on Blackboard, Sage Vantage. This includes but not limited to quizzes, videos, and self-assessment tools.

Case Studies (10%)

Most of the case studies will be taken from book chapters. The professor will provide a list of questions to help you reflect on your takeaways of the case studies and how they can help you in your own leadership journey.

Exams (20%)

There will be a mid-term (10%) and a final exam (10%). The final exam will not be comprehensive, however, the professor will identify topics from the mid-term that are essential to leadership and therefore will also be tested in the final exam.

Assignments and presentations (20%)

The assignments will be based in a combination of the chapters and additional readings assigned by the professor:

Assignment #1 – Leadership Experience (5%)

Assignment #2 – Individual Paper based on the movie Remember the Titans (5%)

Assignment #3 – Leader Interview (10%)

Attendance Policy

Students may not miss more than five class meetings. Students missing more than five classes will be dropped from the course with a “W”.

Course Drop Policy

Fall Drop/Withdrawal deadline is March 28, 2024.

Note: Student-initiated drops are permitted after this date, but the student is not guaranteed a grade of W. The faculty member of record will issue a grade of either W or F.

Spring 2024 Course Schedule

Week	Date	Topic	Reading /Assignment
1	Jan 17	Welcome: Introductions, course syllabus review, and value clarification Chapter 1: Understanding Leadership <ul style="list-style-type: none"> • Chapter overview • Leadership Questionnaire • Case Studies 	Read and Complete Assignments for Chapter 1 Read and Complete Assignments for Chapter 2 Assignment #1: Leadership Experience Due: Wednesday Jan 24 , during class
2	Jan 22	Chapter 2: Recognizing Your Traits <ul style="list-style-type: none"> • Chapter Overview 	Assignments for Chapter 2
	Jan 24	Chapter 2 <ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 3 Assignment #1: Leadership Experience is due.
3	Jan 29	Chapter 3: Understanding Leadership Styles <ul style="list-style-type: none"> • Chapter Overview 	Assignment # 2: Remember the Titans Paper. Due on Monday September 25.
	Jan 31	Chapter 3: Understanding Leadership Styles <ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 4
4	Feb 5	Chapter 4: Attending to Tasks and Relationships <ul style="list-style-type: none"> • Chapter Overview 	
	Feb 7	Chapter 4: Attending to Tasks and Relationships <ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 5
5	Feb 12	Chapter 5: Developing Leadership Skills <ul style="list-style-type: none"> • Chapter Overview 	Assignment # 2: Remember the Titans Paper is due.
	Feb 14	Chapter 5: Developing Leadership Skills <ul style="list-style-type: none"> • Case Study • Leadership Questionnaire 	Read and Complete Assignments for Chapter 6

6	Feb 19	Chapter 6: Engaging Strengths <ul style="list-style-type: none"> Chapter Overview Discussion on Leader interview 	Assignment #3: Leader Interview Due on Monday March 4
	Feb 21	Chapter 6: Engaging Strengths <ul style="list-style-type: none"> Case Studies Leadership Questionnaire 	Read and Complete Assignments for Chapter 7
7	Feb 26	Chapter 7: Creating A Vision <ul style="list-style-type: none"> Chapter Overview 	Assignments for Chapter 7
	Feb 28	Chapter 7: Creating A Vision <ul style="list-style-type: none"> Case Studies Leadership Questionnaire 	
8	March 4	Midterm Review <ul style="list-style-type: none"> Review Chapters 1-7 Key Terminology 	Assignment #3: Leader Interview is due **Bring your notes and questions to class**
	March 6	Midterm Exam 10:30 am – 11:50 am	Read and Complete Assignments for Chapter 8
		Spring Break from March 11 to 15, 2024 Classes will resume on Monday March 18	
9	March 18	Chapter 8: Establishing a Constructive Climate <ul style="list-style-type: none"> Chapter Overview 	
	March 20	Chapter 8: Establishing a Constructive Climate <ul style="list-style-type: none"> Case Studies Leadership Questionnaire 	Read and Complete Assignments for Chapter 9 Instructions for Team Challenge
10	March 25	Chapter 9: Embracing Diversity and Inclusion <ul style="list-style-type: none"> Chapter Overview 	
	March 27	Chapter 9: Embracing Diversity and Inclusion <ul style="list-style-type: none"> Case Studies Leadership Questionnaire 	Read and Complete Assignments for Chapter 10
11	April 1	Chapter 10: Listening to Out-Group Members <ul style="list-style-type: none"> Chapter Overview 	Team Challenge Presentations
	April 3	Chapter 10: Listening to Out-Group Members	Team Challenge Presentations

		<ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 11
12	April 8	Chapter 11: Managing Conflict <ul style="list-style-type: none"> • Chapter Overview 	
	April 10	Chapter 11: Managing Conflict <ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 12
13	April 15	Chapter 12: Assessing Ethics in Leadership <ul style="list-style-type: none"> • Chapter Overview • Case Studies • Leadership Questionnaire 	
	April 17	Chapter 12: Assessing Ethics in Leadership <ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 13
14	April 22	Chapter 13: Overcoming Obstacles <ul style="list-style-type: none"> • Chapter Overview • Case Studies • Leadership Questionnaire 	Read and Complete Assignments for Chapter 14
	April 24	Chapter 14: Destructive Leadership <ul style="list-style-type: none"> • Chapter Overview 	
15	April 29	Chapter 14: Destructive Leadership <ul style="list-style-type: none"> • Case Studies • Leadership Questionnaire 	
	May 1	Final Exam Review	

Student Resources

UTEP wants you to succeed in your career and it provides a variety of resources for your personal and professional success. Here are some of them:

Sage Vantage Technical Support: (800) 818-7243 Ext 7080

Monday - Friday: 6:00 a.m. - 9:00 p.m. MST

Saturday: 9:30 a.m. – 6:00 p.m. MST

Sunday: 9:30 a.m. – 9:00 p.m. MST

University Writing Center (UWC): Submit papers to the Writing Center for assistance with writing style and formatting, ask a tutor for help and explore other writing resources like APA format. (915) 747-5112, <https://www.utep.edu/uwc/>

- **UTEP Library:**

Access a wide range of resources including online full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students. (915) 747-5672.

<https://www.utep.edu/library/>

- **Help Desk:**

Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus. 915-747-4357

https://www.utep.edu/technologysupport/TSCenter/tsc_helpdesk.html

- **Military Student Success Center:**

UTEP welcomes military-affiliated students to its degree programs, and the Military Student Success Center and its dedicated staff are here to help personnel in any branch of service to reach their educational goals. (915) 747-5342, <https://www.utep.edu/student-affairs/mssc/>