



MINOR IN LEADERSHIP STUDIES

COLLEGE OF LIBERAL ARTS

Course: LEAD 1300 Introduction to Leadership Studies

Meets: Tuesdays and Thursdays 12:00-1:20pm

Location: Education 202

Instructor: Arthur A. Aguirre, Ph.D.

Email: aaaguirre@utep.edu

Office: Kelly Hall, room 220

Office Hours: Tuesdays from 2:00-4:00pm and by appointment

Course Description: LEAD 1300 introduces you to fundamental principles of leadership. The course will further hone and develop not only your understanding of leadership theory, but also your ability to apply theory in real-world contexts. Over the course of the semester, your learning will be shaped by classroom lectures, class discussions, team building activities, self-assessments, case studies, assignments, and exams.

Learning Outcomes:

- Identify and apply major leadership theories
- Recall and remember some of the major authors/thinkers paradigms, and models in leadership studies
- Apply leadership theories to case studies; identify these theories' pragmatism to real life organizations, situations, and scenarios
- Be able to observe, identify, and describe leadership theories, skills, and behaviors in the real world
- Critically analyze major leadership theories' strengths and weaknesses, practicality, and personal utility through class discussion and personal reflection
- Identify one's on leadership style and attributes and be able to articulate your personal leadership characteristics, skills, approach, and
- Become more aware of how different types of followers react to different leadership styles, approaches, and behaviors
- Be anxious to critically evaluate leaders and the decisions they encourage regularly in the public media
- Be excited about leadership as a broad, complex, socially constructed, and multidisciplinary field of study that is more about people than procedures
- Identify future use of resources to continue to learn about leadership

Required Textbook:

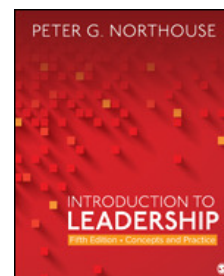
Introduction to Leadership, Concepts and Practice, Fifth Edition, Peter G. Northouse (2021), SAGE Publications

You can buy the physical book or the online (Vantage) version

Course link for Vantage Access:

<https://vantage.sagepub.com/AGUIRR-7025/JoinCourse>

Vantage Course ID: AGUIRR-7025



Attendance: Attending lecture will boost your learning and keep you engaged in the course content. It is understandable that adversities will happen and therefore will be important to communicate with the professor in case you have to miss class.

Course Structure: This is not a “sit-and-get” style lecture course. You are expected to be an active contributor and designer of your own learning, growth, and development.

Core Curriculum Competencies

By enrolling in **LEAD 1300: Introduction to Leadership Studies** you are also enrolling in a Core Curriculum Course that fulfills the requirements Critical Thinking Skills (CT), Communication Skills (COM), Empirical and Quantitative Skills (EQS), Teamwork (TW), Personal Responsibility (PR), Social Responsibility (SR).

| Core Objective | Definition | How the Core Objective Will be addressed |
|--------------------------|--|---|
| Critical Thinking Skills | <ul style="list-style-type: none"> To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. | <ul style="list-style-type: none"> Written explanations of students synthesize and reasoning when working through challenges and cases. Written explanations of problem-solving approaches and resources that have been used. Presentation of problem-solving processes to class and groups |
| Communication Skills | <ul style="list-style-type: none"> To include effective development, interpretation and expression of ideas through written, oral, and visual communication. | <ul style="list-style-type: none"> This is assessed by analyzing the students' use of a narrative with correct grammar, spelling, and sound sentence structure. The arguments must also be logically organized: Team-led discussion presentation Short narratives summarizing concepts and methods in class |
| Teamwork | <ul style="list-style-type: none"> To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal. | <ul style="list-style-type: none"> Teamwork will be assessed through a team challenge, especially designed for students to learn about team building. |
| Personal Responsibility | <ul style="list-style-type: none"> To include the ability to connect choices, actions and consequences to ethical decision-making. | <ul style="list-style-type: none"> Personal responsibility is assessed through an ethical dilemma. The student will write, reflect and share with the class an ethical dilemma he/she has faced, how did the student approach it, and the outcome of the situation. |

Course Policies: To create and maintain a positive learning environment, you are expected to take responsibility for your learning and play an active role in developing your academic skills and your own leadership growth. To this end, you are each expected to aspire to excellence.

Department: Emergencies do arise and you do not need to notify me if you are going to be absent; however, I appreciate an e-mail notification before class, if possible, or soon after. Arrange with your classmates to exchange any class information that is not on the course Blackboard site. Because many discussions will take place during our class meetings, please be sure to listen (and refrain from talking) when another is speaking about class-related issues. Just as you are expected to know and practice academic civility, you are also expected to know and use appropriate Netiquette (see: <http://www.albion.com/netiquette/corerules.html>) for all on-line interactions.

Conduct: You are expected to abide by UTEP's *Handbook of Operating Procedures*. Section II: Student Affairs, Chapter 1: Student Conduct and Discipline clearly defines cheating and plagiarism. Those who cheat or plagiarize face the prospect of dismissal from the class or the university. Any inappropriate behavior, disruptive conduct, or non-compliance with faculty directions can result in a charge of Academic and/or Personal Misconduct, possibly resulting in sanctions imposed either by the instructor or the Dean of Students. For further information refer to <http://www.utep.edu/dos/acadintg.htm>.

Scholastic Integrity: Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

Statement on Fair Access to All Students: If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in **UTEP Union East, Room 106**. For additional information, please visit the CASS website at <https://www.utep.edu/student-affairs/cass>

Assignments: It is expected that out-of-class written assignments will be typed (word processed – 12" font) using APA (7th edition) format, free of mechanical errors, and adhere to standards of professional writing. You should keep a copy of every assignment. Keep all returned assignments until the end of the semester. Read the directions for assignments carefully, budget your time, and start early on each assignment so you are finished and have time to proofread and edit before due dates. Starting early will allow you enough time to take your assignments through multiple drafts and to devote rigorous thought to them. An assignment that does not adhere to the directions will not receive a passing grade. If you have any questions, or if you do not know what any of the grading criteria refer to, please ask.

Grading Scheme:

| | |
|-----------------------------------|----------------------|
| Chapter Quizzes (Blackboard) [10] | 500 points (50 each) |
| Leadership Experience Assignment | 50 points |
| Reading Connection Assignment [2] | 150 points (75 each) |
| Midterm | 100 points |
| Final Project | 200 points |
| Total Points | 1000 points |

Chapter Quizzes (500 points)

These chapters will be used to prepare you for the week's discussion/activity. Each one will be due by 11:59pm on Monday and will be available on Blackboard.

Leadership Experience Assignment (50 points)

For this assignment, you will write a one-page, double-space paper describing what leadership experience you have up to this point in your life.

Reading Connection Assignment (150 points [75 points each])

You will have two of these assignments due throughout the semester. For these assignments you will write a two-page, double-spaced paper where you make a connection between the reading and the media we preview in class. You do NOT need a cover page or reference page.

Midterm (150 points)

There will be a midterm focused on the concepts discussed in chapters 1-7.

Final Project (200 points)

You will describe your leadership philosophy using concepts from this semester. This paper needs to be 4-5 pages, double-spaced, and in Times New Roman font. You must have references from the textbook. Use APA or MLA format.

Attendance Policy

I understand life happens, and I also value the importance of your mental and physical health. That said, you have three absences throughout the semester to use at your discretion. Your final grade will be affected once you exceed your three absences. If your attendance continues to be an issue, you will be dropped from the course.

Course Drop Policy

Fall Drop/Withdrawal deadline is **November 1, 2024**.

Note: Student-initiated drops are permitted after this date, but the student is not guaranteed a grade of W. The faculty member of record will issue a grade of either W or F.

Fall 2024 Course Schedule

| Week | Date | Objectives | Upcoming Assignments |
|------|-----------------------|---|---|
| 1 | Aug 27 th | Welcome: Introductions, course syllabus review, and value clarification | Familiarize yourself with the book and Blackboard |
| | Aug 29 th | Continued introduction to leadership and class activity | |
| 2 | Sept 3 rd | Chapter 1: Understanding Leadership | |
| | Sept 5 th | Chapter 1: Application/Activity | Chapter 2 Quiz due Monday September 9th by 11:59pm |
| 3 | Sept 10 th | Chapter 2: Recognizing Your Traits | |
| | Sept 12 th | Chapter 2: Application/Activity | Chapter 3 Quiz due Monday September 16th by 11:59pm |
| 4 | Sept 17 th | Chapter 3: Understanding Leadership Styles | Reading Connection #1 Due Thursday Sept. 18th |
| | Sept 19 th | Chapter 3: Application/Activity | Chapter 4 Quiz due Monday September 23rd by 11:59pm |
| 5 | Sept 24 th | Chapter 4: Attending to Tasks and Relationships | |
| | Sept 26 th | Chapter 4: Application/Activity | Chapter 5 Quiz due Monday September 30th by 11:59pm |
| 6 | Oct 1 st | Chapter 5: Developing Leadership Skills | |
| | Oct 3 rd | Chapter 5: Application/Activity | Chapter 6 Quiz due Monday October 7th by 11:59pm |
| 7 | Oct 8 th | Chapter 6: Engaging Strengths Discussion on Reading Connection #1 | |
| | Oct 10 th | Chapter 6: Application/Activity | |
| 8 | Oct 15 th | Chapter 7: Creating A Vision | Reading Connection #1 Due Oct 17th |
| | Oct 17 th | Chapter 7: Application/Activity | |

| Week | Date | Objectives | Upcoming Assignments |
|------|----------------------|--|---|
| 9 | Oct 22 nd | Midterm Review <ul style="list-style-type: none"> Review Chapters 1-7 | |
| | Oct 24 th | Midterm Exam | |
| 10 | Oct 29 th | Chapter 8: Working with Groups | |
| | Oct 31 st | Chapter 8: Application/Activity | Chapter 9 Quiz due Monday November 4th by 11:59pm |
| 11 | Nov 5 th | Chapter 9: Embracing Diversity and Inclusion | |
| | Nov 7 th | Chapter 9: Application/Activity | Chapter 10 Quiz due Monday November 11th |
| 12 | Nov 12 th | Chapter 10: Managing Conflict | |
| | Nov 14 th | Chapter 10: Application/Activity | Chapter 11 Quiz due Monday November 18th by 11:59pm |
| 13 | Nov 19 th | Chapter 11: Assessing Ethics in Leadership | Reading Connection #2 due Nov 21st |
| | Nov 21 st | Chapter 11: Application/Activity | |
| 14 | Nov 26 th | Chapter 12: Exploring Destructive Leadership/Activity | |
| | Nov 28 th | Thanksgiving Day: No class | |
| 15 | Dec 3 rd | Chapter 12: Application/Activity | |
| | Dec 5 th | End of Course Discussion | Final Project due on Wednesday, Dec 12th 8:00 pm |

Student Resources

UTEP wants you to succeed in your career and it provides a variety of resources for your personal and professional success. Here are some of them:

Sage Vantage Technical Support: (800) 818-7243 Ext 7080

Monday - Friday: 6:00 a.m. - 9:00 p.m. MST

Saturday: 9:30 a.m. - 6:00 p.m. MST

Sunday: 9:30 a.m. - 9:00 p.m. MST

University Writing Center (UWC):

Submit papers to the Writing Center for assistance with writing style and formatting, ask a tutor for help and explore other writing resources like APA format. (915) 747-5112, <https://www.utep.edu/uwc/>

UTEP Library:

Access a wide range of resources including online full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students. (915) 747-5672. <https://www.utep.edu/library/>

Help Desk:

Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus. 915-747-4357
https://www.utep.edu/technologysupport/TSCenter/tsc_helpdesk.html

Military Student Success Center:

UTEP welcomes military-affiliated students to its degree programs, and the Military Student Success Center and its dedicated staff are here to help personnel in any branch of service to reach their educational goals. (915) 747-5342, <https://www.utep.edu/student-affairs/mssc/>